



Warrumbungle Shire Council

Council meeting

Thursday, 16 July 2015

**to be held at the Council Chambers,
John Street, Coonabarabran**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 16 July 2015 at the Council Chambers, John Street, Coonabarabran commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Reports

Matters of Concern

Reports to be considered in Closed Council

.....
STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Matter to be dealt with “in committee”

Item 1 Code of Conduct Investigation – Response from Office of Local Government

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to an item classified CONFIDENTIAL under Section 10A(2)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (i) alleged contraventions of any code of conduct requirements applicable under Section 440.

.....
STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

INDEX

Item 1 Minutes of Ordinary Council Meeting – 18 June 2015.....	7
RECOMMENDATION	23
Item 2 Minutes of Extraordinary Council Meeting – 26 June 2015	24
RECOMMENDATION	25
Item 3 Minutes of Traffic Advisory Committee – 25 June 2015	26
RECOMMENDATION	28
Item 4 Minutes of Warrumbungle Shire Local Emergency Management Committee.....	29
RECOMMENDATION	31
Item 5 Minutes of Robertson Oval Advisory Committee Meeting – 1 July 2015	32
RECOMMENDATION	33
Item 6 Baradine Hall Advisory Committee Minutes – 25 June 2015.....	34
RECOMMENDATION	35
Item 7 Warrumbungle Cobbora Transition Fund Committee	36
RECOMMENDATION	37
Item 8 Notice of Motion – Naming of two Bridges	38
RECOMMENDATION	38
Item 9 2015 Local Government NSW Annual Conference	39
RECOMMENDATION	39
Item 10 Council Resolutions Report July 2015	40
RECOMMENDATION	40
Item 11 Report from Human Resources – July 2015	41
RECOMMENDATION	43
Item 12 Bank Reconciliation for the month ending 30 June 2015	44
RECOMMENDATION	48
Item 13 Investments and Term Deposits for Month ending 30 June 2015	49
RECOMMENDATION	52
Item 14 Rates Report for Month Ending 30 June 2015	53
RECOMMENDATION	56
Item 15 Aged Debtor Account Write Off.....	57
RECOMMENDATION	57
Item 16 Tender for Replacement of Roof on Water Reservoir in Bullinda Street Dunedoo. ..	58
RECOMMENDATION	59
Item 17 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services	60
RECOMMENDATION	60
Item 18 Naming of Coonabarabran Recycling Centre.....	65
RECOMMENDATION	66
Item 19 Draft Development Control Plan 2015	67
RECOMMENDATION	69
Item 20 Development Applications	70
RECOMMENDATION	71

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 1 Minutes of Ordinary Council Meeting – 18 June 2015

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Leigh Ernest
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

In attendance: Administration Officer (Leigh Ernest) (minutes)

Forum

Ross Yeo addressed Council regarding Crown Road closures.

10.14am

APOLOGIES: Nil

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

No declarations.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 21 May 2015

357/1415 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 21 May 2015 be endorsed.

Coe / Capel
The motion was carried

Item 2 Minutes of Traffic Advisory Committee Meeting – 28 May 2015

358/1415 RESOLVED

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 28 May 2015.
2. That request by Rotary Club Armadale to conduct the 'Ride to the Other Side' event on the Golden Highway from 10-11 June 2015 be approved subject to the citation of appropriate documentation including a Traffic Control Plan and insurance schedule **FURTHER** that the application be referred to RMS for consideration and approval.
3. That request for enforcement of 1 hour parking in John Street, Coonabarabran be referred to Council for further investigation and consideration of the requirements for town and community parking localities and restrictions.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

4. That a symbolic 'Trucks Entering' sign with a distance sub plate in accordance with the following tabled documents be installed at 'Kurrajong Park' driveway entrance on Black Stump Way, Coolah.
 - AS 1742.2-2009 'Manual of Uniform Traffic Control Devices' – Section 4.11 'Physical Obstructions and Hazards'
 - AS 1742.2-2009 'Manual of Uniform Traffic Control Devices' – Appendices C – E
 - Crash Reports – Detailed, Brief, Summary and CrashLink Map
 - RMS Sign Detail – Trucks (Crossing or Entering)(Symbolic).
5. That request by the Gunnedah Cycling and Triathlon Club to conduct the Annual Sundowner Cycle Race event between Coonabarabran and Gunnedah on Saturday, 20 June 2015 be approved subject to RMS concurrence and provision of up to date documentation including RMS Special Event Road Occupancy Licence.
6. That request by Baradine Sesqui-Centenary Committee to extend the Wellington Street road closure for a Parade on 4 October 2015 from 11.45 am to 12.45 pm be approved subject to compliance with Council's Road Closure Policy and preparation of a Traffic Control Plan **FURTHER** that the Traffic Control Plan be brought back to the next Traffic Advisory Committee meeting for review.
7. That the existing 'Children Crossing' and 'School Bus' signs be removed from approaches to the intersection at Turee Vale Road and Vinegaroy Road **FURTHER** that 'School Bus Route' signs with a distance plate be installed at the start and end of Vinegaroy Road.
8. That Council determine what works are required to enable the school bus to pull completely off the Golden Highway at entrance to 'Talbragar Park' property on both sides of the road **FURTHER** that a site inspection and observation of the school bus pick up and drop off movements be undertaken.
9. That 'Stop' signs located at the intersection of Campbell Street and Cunningham Street, Coolah be replaced with 'Give Way' signs as per the tabled Sight Triangles.

Capel / Schmidt
The motion was carried

Item 3 Minutes of Plant Advisory Committee Meeting – 5 June 2015

A motion was moved by Councillor Coe seconded by Councillor Capel that:

1. *That Council accepts the Minutes of the Plant Advisory Committee meeting held at Coolah on 5 June 2015.*
2. *That Council:*
 - *Sell one grader in the 2015/16 financial year to reduce the total number of graders down to seven (7) resulting in a \$400 k reduction in capital expenditure, and recurrent savings of approximately \$100 k per annum.*
 - *That an additional water cart with trailer is purchased in 2015/16, to be based in Dunedoo and monitor the success of the purchase via a benefit cost analysis after 12 months **FURTHER** that going forward, combination water cart and trailer are investigated as a replacement option for current water carts.*
 - *Purchase an additional roller in the 2016/17 financial year for annual recurrent cost savings of \$21 k per annum, subject to investigation of the most appropriate type of roller.*

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

- *Convene a formalised meeting with all plant contractors during the public consultation period once the forecast adjustments to Council's plant levels have been finalised to inform them of the expected reduction in contractor utilisation in future years.*
 - *Utilise a dry hire arrangement in the 2015/16 financial year for any works that requires the use of a soil stabiliser as a test run to determine whether or not to purchase a soil stabiliser in the future.*
 - *Investigate the utilisation of a dry hire arrangement in the 2015/16 financial year for a crusher to test whether or not Council should purchase a crusher for use in Council's quarry and pits.*
 - *Present to the Plant Committee details of the full cost analysis from the test case on the seven (7) year old Urban Services truck in Baradine in order to inform future decisions on whether to extend trade in times for plant items.*
3. *That the Plant Advisory Committee approve the revote of the budget allocation for Plant Item No 144 into the 2015/2016 financial year.*
4. *That a strategy be developed for access to watering points across the Shire for use in roadworks and emergency operations **FURTHER** that water supply sources considered in the strategy to include but not limited to farm dams, stock route dams, gravel pit dams, river and creek sources, roadside and or property bores.*

359/1415 An amendment was moved by Councillor Clancy seconded Councillor Andrews that Council adopt the Plant Committee Minutes as follows with the exception of the purchase of the water cart:

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held at Coolah on 5 June 2015.
2. That Council:
 - Sell one grader in the 2015/16 financial year to reduce the total number of graders down to seven (7) resulting in a \$400 k reduction in capital expenditure, and recurrent savings of approximately \$100 k per annum.
 - Purchase an additional roller in the 2016/17 financial year for annual recurrent cost savings of \$21 k per annum, subject to investigation of the most appropriate type of roller.
 - Convene a formalised meeting with all plant contractors during the public consultation period once the forecast adjustments to Council's plant levels have been finalised to inform them of the expected reduction in contractor utilisation in future years.
 - Utilise a dry hire arrangement in the 2015/16 financial year for any works that requires the use of a soil stabiliser as a test run to determine whether or not to purchase a soil stabiliser in the future.
 - Investigate the utilisation of a dry hire arrangement in the 2015/16 financial year for a crusher to test whether or not Council should purchase a crusher for use in Council's quarry and pits.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

- Present to the Plant Committee details of the full cost analysis from the test case on the seven (7) year old Urban Services truck in Baradine in order to inform future decisions on whether to extend trade in times for plant items.
- 3. That the Plant Advisory Committee approve the revote of the budget allocation for Plant Item No 144 into the 2015/2016 financial year.
- 4. That a strategy be developed for access to watering points across the Shire for use in roadworks and emergency operations **FURTHER** that water supply sources considered in the strategy to include but not limited to farm dams, stock route dams, gravel pit dams, river and creek sources, roadside and or property bores.

The amendment was put and carried.

The amendment became the substantive motion and was put and carried.

360/1415 A motion was moved by Cr Clancy seconded Cr Andrews that Council undertake consultation with water cart contractors to establish perceived inefficiencies.

The motion was put and carried.

Item 4 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 4 June 2015

361/1415 RESOLVED

1. That Council accepts the Minutes of the Warrumbungle Aerodromes Advisory Committee Meeting held on 4 June 2015.
2. That side walls on each of the ramps on David Knight Drive be renewed.
3. That advice be sought from NSW Rural Fire Service regarding any proposed projects for the Coonabarabran Aerodrome **FURTHER** that advice be sought on funding arrangements and work plans for connection of hangar roof water to the recently installed water tank.
4. That any reference in any Council document to Council ownership of the flight simulator be removed.

**Schmidt / R Sullivan
The motion was carried**

11.31am

Cr Shinton addressed the meeting and spoke of the 31 years of service to council by Roy Cameron and invited Councillors and members of the gallery to join Roy at morning tea.

11.34am

362/1415 RESOLVED that standing orders be suspended to break for morning tea.

**R Sullivan / Schmidt
The motion was carried**

12.03pm

363/1415 RESOLVED that standing orders be resumed.

**Schmidt / Capel
The motion was carried**

Carol Richard presented a Coolah District Development Group 20th Anniversary book of Projects to Council.

Item 5 Minutes Bushfire Appeal Advisory Panel – 9 June 2015

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

364/1415 RESOLVED

1. That Council endorse the RESOLVED s of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 9 June 2015
2. That the Warrumbungle Shire Councils Mayors Bushfire Appeal Fund Status and allocation summary be accepted.
3. That Council hold another Building Expo early 2016 and furthermore \$5,000 be quarantined from Restart NSW funds for this event
4. That the claim for reimbursement be held over to the next meeting, awaiting further information.

Schmidt / R Sullivan
The motion was carried

Item 6 Minutes of Consultative Advisory Committee Meeting – 21 April 2015

365/1415 RESOLVED that Council notes the Minutes from the Consultative Advisory Committee meeting held on 21 April 2015 at Coonabarabran.

Capel / Schmidt
The motion was carried

Item 7 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 2 June 2015

366/1415 RESOLVED that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held at Dunedoo MPC on 2 June 2015.

C Sullivan / R Sullivan
The motion was carried

Item 8 Warrumbungle Cobbora Transition Fund Committee

367/1415 RESOLVED that Council note progress of the Cobbora Transition Fund projects.

C Sullivan / Capel
The motion was carried

Item 9 Request for Leave of Absence – Councillor Chris Sullivan

368/1415 RESOLVED that Council accepts the notification from Councillor Chris Sullivan and grants a Leave of Absence from the Ordinary July 2015 Council meeting.

Schmidt / Capel
The motion was carried

Item 10 Request for Leave of Absence – Councillor Murray Coe

369/1415 RESOLVED that Council accepts the notification from Councillor Murray Coe and grants a Leave of Absence from the Ordinary July 2015 Council meeting.

Todd / Schmidt
The motion was carried

Item 11 Council Resolutions Report June 2015

Received

Item 12 Brick Bats and Bouquets

Received

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 13 Determination of the Local Government Remuneration Tribunal 2014

370/1415 RESOLVED that Warrumbungle Shire Council adopts the maximum annual fee of \$11,010 for Councillors and \$24,030 for the Mayor additional fee for the 2015-2016 financial year, being in accordance with the determination of the Local Government Remuneration Tribunal under Sections 239 and 241 of the Local Government Act 1993.

Clancy / Schmidt
The motion was carried

Item 14 Adoption of 2015 Agency Information Guide

371/1415 RESOLVED that Council endorse and adopt the 2015 Agency Information Guide.

Capel / C Sullivan
The motion was carried

Item 15 Medical Services Advisory Committee

372/1415 RESOLVED that Council conduct a workshop for interested Councillors to determine guiding principles for the Medical Services Advisory Committee.

Clancy / Capel
The motion was carried

Item 16 Report from Human Resources – June 2015

Received

Item 17 WSC Communications and Engagement Strategy and associated Strategic Policies

373/1415 RESOLVED that Council adopt the following Warrumbungle Shire Council Strategic Communications Policy and **FURTHERMORE** that Council adopt the use of Social Media with the use of Twitter and Facebook (read/write).

Warrumbungle Shire Council Strategic Communications Policy

1. Purpose

This policy aims to ensure Council consistently projects a united image, provides community awareness of Council activities, engages the community where needed, avoids unintentional contradiction in the public arena and ensures the accuracy of information in media statements, including online social media.

2. Objectives of the Policy

To ensure there is a guide for Council to communicate with the community, ratepayers and residents of Warrumbungle Shire Council.

3. Policy Scope

This policy should be read, interpreted and adhered to in conjunction with:

- WSC Code of Conduct
- WSC Values
- WSC Vision of “Excellence in Local Government”
- WHS Management policy
- Login, Internet and Email Policy
- Child and Youth policy
- Social Media policy
- Media and Communications policy
- WSC Communication and Engagement Strategy

The terms and conditions contained in this policy document apply to all WSC employees, including all casual, temporary and contract staff.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

4. Background

This policy has been developed to complement the Operational Policies of Media and Communications, and Social Media.

5. Definitions

5.1. Media

Media is defined as newspapers, radio, internet, social media and any other public forum.

5.2. Compliance

Depending on the circumstances, non-compliance with this policy may constitute a breach of employment or contractual obligations, misconduct, sexual harassment, discrimination, or some other contravention of the law or any WSC policy. Those who fail to comply with this policy may face disciplinary action and, in serious cases, termination of their employment or engagement.

5.3. Identifying Inappropriate Use

If you notice inappropriate or unlawful media content relating to WSC, or content that may otherwise have been published in breach of this policy, you should report the circumstances to the appropriate manager (ie the manager directly responsible for that person/area).

6. Policy Statement

Staff are encouraged to promote public awareness of Council activities and engage with the Warrumbungle shire community through referring to the WSC Communication and Engagement Strategy. Assistance is available from the Manager Communications & IT.

7. Responsibilities

Managers are required to ensure that this policy is understood by staff working within their area of control, and that only authorised representatives have access to comment through any media.

Staff may request via email to their Manager or Director to be authorised to comment to the media on a specific issue, and the Manager Communications & IT be notified of this request.

8. Associated Documents

WSC Communication and Engagement Strategy

Login, Internet and Email Policy

Social Media Policy

Media and Communications Policy – Staff

Media and Communications Policy – Councillors

9. Getting Help

Manager Communications and IT

10. Version Control

Review Date:

Staff Member Responsible for Review: *Manager Communications and IT*

Policy Name	Approved	Date
Communications Policy	MANEX	Capel / Schmidt The motion was carried

Item 18 Refinancing of the Combined Bridges Loan

374/1415 RESOLVED that Council authorise the Mayor and General Manager to sign the letter of offer for the ten year fixed rate loan facility (indicative interest rate 3.96% per annum) from the ANZ Bank and attach Council's Seal.

Coe / Schmidt
The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 19 Bank Reconciliation for the month ending 31 May 2015

375/1415 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 May 2015.

Schmidt / Capel
The motion was carried

Item 20 Investments and Term Deposits for Month ending 31 May 2015

376/1415 RESOLVED that Council accept the Investments Report for the month ending 31 May 2015.

Capel / Schmidt
The motion was carried

Item 21 Rates Report for Month Ending 31 May 2015

Received

Item 22 Operational Plan and Delivery Program 2015/2016 to 2018/2019

377/1415 A motion was moved by Councillor Todd seconded by Councillor Andrews that Council consider the retention of the position at Baradine.

The motion was put and carried

A motion was moved by Councillor Todd seconded by Councillor Andrews that Council include \$75,000 for Baradine Hall in the budget.

The motion was put and lost

378/1415 RESOLVED that subject to further significant submissions Council adopts the Warrumbungle Shire Council Operational Plan and Delivery Program 2015/2016 to 2018/2019
FURTHERMORE:

1. In accordance with s514 of the Local Government Act 1993, Council has declared the category of each parcel of rateable land within its area within one or other of the following categories:
 - Residential
 - Farmland
 - Business
 - Mining
2. In accordance with s535 of the Local Government Act 1993 that Council make and levy the following ordinary rates and annual charges for the 2015/2016 financial year.

Residential Rate (sub category Baradine) ad valorem amount be set at two point four six cents (\$0.0246) in the dollar plus a base rate amount of one hundred and seventy six dollars (\$176.00). The amount raised via base amount is equal to 41% of the total levy.

Residential Rate (sub category Binnaway) ad valorem amount be set at one point two five two cents (\$0.01252) in the dollar plus a base rate amount of one hundred and twenty nine dollars (\$129.00). The amount raised via base amount is equal to 47% of the total levy.

Residential Rate (sub category Coolah) ad valorem amount be set at one point three seven seven cents (\$0.01377) in the dollar plus a base rate amount of two hundred and twenty four dollars (\$224.00). The amount raised via base amount is equal to 37% of the total levy

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Residential Rate (sub category Coonabarabran) ad valorem amount be set at zero point nine four four four cents (\$0.009444) in the dollar plus a base rate amount of two hundred and fifty nine dollars (\$259.00). The amount raised via base amount is equal to 42% of the total levy.

Residential Rate (sub category Dunedoo) ad valorem amount be set at zero point seven one two five cents (\$0.007125) in the dollar plus a base rate amount of two hundred and seventy two dollars (\$272.00). The amount raised via base amount is equal to 48% of the total levy.

Residential Rate (sub category Mendooran) ad valorem amount be set at one point nine cents (\$0.019) in the dollar plus a base rate amount of one hundred and ninety three dollars (\$193.00). The amount raised via base amount is equal to 42% of the total levy.

Residential Rate (sub category Cobbora) ad valorem amount be set at zero point four eight seven cents (\$0.00487) in the dollar plus a base rate amount of one hundred and twenty two dollars (\$122.00). The amount raised via base amount is equal to 44% of the total levy.

Residential Rate (sub category Coolabah Estate) ad valorem amount be set at zero point four four five cents (\$0.00445) in the dollar plus a base rate amount of one hundred and forty dollars (\$140.00). The amount raised via base amount is equal to 46% of the total levy.

Residential Rate (sub-category Rural) ad valorem amount be set at zero point seven six three four cents (\$0.007634) in the dollar plus a base rate amount of two hundred and twenty eight dollars (\$228.00). The amount raised via base amount is equal to 32% of the total levy.

Residential Rate (sub category – Village One – Kenebri, Ulamambri, Neilrex, Bugaldie, Rocky Glen, Purlewaugh) ad valorem amount be set at two point two six four cents (\$0.02264) in the dollar plus a base rate amount of one hundred and seventeen dollars (\$117.00). The amount raised via base amount is equal to 43% of the total levy.

Residential Rate (sub category Village Two – Leadville, Merrygoen, Uarbry) ad valorem amount be set at one point four five five cents (\$0.01455) in the dollar plus a base rate amount of ninety seven dollars (\$97.00). The amount raised via base amount is equal to 46% of the total levy.

Farmland Rate ad valorem amount be set at zero point four four one eight six cents (\$0.0044186) in the dollar plus a base rate amount of five hundred and forty five dollars (\$545.00). The amount raised via base amount is equal to 19% of the total levy.

Business Rate (sub category Baradine) ad valorem amount be set at three point four four five cents (\$0.03445) in the dollar plus a base rate amount of two hundred and fifty nine dollars (\$259.00). The amount raised via base rate amount is equal to 42% of the total levy.

Business Rate (sub category Binnaway) ad valorem amount be set at two point two nine five cents (\$0.02295) in the dollar plus a base rate amount of two hundred and one dollars (\$201.00). The amount raised via base rate amount is equal to 42% of the total levy.

Business Rate (sub category Coolah) ad valorem amount be set at two point seven five seven cents (\$0.02757) in the dollar plus a base rate amount of three hundred and fifty eight dollars (\$358.00). The amount raised via base amount is equal to 39% of the total levy.

Business Rate (sub category Coonabarabran) ad valorem amount be set at three point zero four nine five cents (\$0.030495) in the dollar plus a base rate amount of four hundred and twenty eight dollars (\$428.00). The amount raised via base amount is equal to 18% of the total levy.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Business Rate (sub category Dunedoo) ad valorem amount be set at one point one four eight cents (\$0.01148) in the dollar plus a base rate amount of three hundred and twenty five dollars (\$325.00). The amount raised via base amount is equal to 46% of the total levy.

Business Rate (sub category Mendooran) ad valorem amount be set at one point seven three four cents (\$0.01734) in the dollar plus a base rate amount of one hundred and ninety six dollars (\$196.00). The amount raised via base amount is equal to 38% of the total levy.

Business Rate (sub category General) ad valorem amount be set at two point four five eight cents (\$0.02458) in the dollar plus a base rate amount of two hundred and eighty eight dollars (\$288.00). The amount raised via base amount is equal to 22% of the total levy.

Business Rate (sub category Village One – Kenebri, Ulamambri, Neilrex, Bugaldie, Rocky Glen, Purlewaugh) ad valorem amount be set at six point one nine cents (\$0.0619) in the dollar plus a base rate amount of one hundred and forty eight dollars (\$148.00). The amount raised via base amount is equal to 21% of the total levy.

Business Rate (sub category Village Two – Leadville, Merrygoen, Uarbry) ad valorem amount be set at seven point one cents (\$0.071) in the dollar plus a base rate amount of one hundred and fifteen dollars (\$115.00). The amount raised via base amount is equal to 24% of the total levy.

Mining Rate ad valorem amount be set at twenty cents (\$0.2) in the dollar plus a base rate amount of ten thousand dollars (\$10,000.00).

Water Access Charges

Mendooran Water Access charge be set at eight hundred and sixteen dollars (\$816.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Mendooran Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Coonabarabran Water Access charge be set at three hundred and sixty four dollars (\$364.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Coonabarabran Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Timor Gravity Main Water access charge be set at three hundred and sixty four dollars (\$364.00) for all properties connected to the Timor Dam Gravity Main outside of the town boundary.

Baradine Water access charge be set at three hundred and sixty four dollars (\$364.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Baradine Water supply and all rural properties not within the town boundary that are connected to or able to be connected to the Baradine Water supply.

Binnaway Water access charge be set at three hundred and sixty four dollars (\$364.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Binnaway Water supply and all rural properties not within the town boundary that are connected to or able to be connected to the Binnaway Water supply

Village Water access charge be set at three hundred and sixty four dollars (\$364.00) for all properties in the villages of Kenebri, Bugaldie and Merrygoen that are connected to the village water supplies.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Coolah Water Access charge be set at three hundred and sixty four dollars (\$364.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Coolah Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Dunedoo Water Access charge be set at three hundred and sixty four dollars (\$364.00) for all rateable and non-rateable properties within the town boundary connected or able to be connected to the Dunedoo Water supply and further any other properties outside the town boundary that are connected to or able to be connected to the water supply.

Water Usage Charges

Water Usage Charge in all areas be set at one dollar and ninety cents (\$1.90) per kilolitre.

Sewerage Charges

User Pay Sewerage Charges Residential Properties - Connected be set at four hundred and sixty nine dollars (\$469.00)

User Pay Sewerage Charges Residential Properties – Not Connected be set at three hundred and one dollars (\$301.00)

User Pay Sewerage Charges Non-Residential Properties - minimum charge be set at four hundred and sixty nine dollars (\$469.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 20mm water meter size be set at three hundred and one dollars (\$301.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 25mm water meter size be set at four hundred and seventy dollars (\$470.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 32mm water meter size be set at seven hundred and seventy dollars (\$770.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 40mm water meter size be set at one thousand and two hundred and two dollars (\$1,202.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 50mm water meter size be set at one thousand eight hundred and seventy nine dollars (\$1,879.00)

User Pay Sewerage Charges Non-Residential Properties - Access Charge 80mm water meter size be set at four thousand eight hundred and nine dollars (\$4,809.00)

User Pay Sewerage Charges Non-Residential Properties- Access Charge 100mm water meter size be set at seven thousand five hundred and fifteen dollars (\$7,515.00)

User Pay Sewerage Charges Non-Residential Properties – Not Connected be set at three hundred and one dollars (\$301.00)

User Pay Sewerage Charges Non-Residential Properties - consumption charge be set at zero point seven nine cents per kL (\$0.79/kL)

Liquid Trade Waste Charges

Details of Councils Liquid Trade Waste Fees and Charges can be found in the following table.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Liquid Trade Waste Classifications and Categories	Proposed 2015/16 Charges
Application for Approval to Discharge Trade Waste to Sewer	
- Concurrence Classification A	\$140.00
- Concurrence Classification B	\$140.00
- Concurrence Classification C	\$250.00
- Concurrence Classification S	\$250.00
Annual Trade Waste Fee	
Category 1 Discharger - per year	\$85.00
Category 2 2S Discharger - per year	\$85.00
Category 3 Discharger - per year	\$200.00
Re-Inspection Fee	
- per re-inspection	\$80.00
Trade Waste Usage Charge	
Category 1 Discharger with appropriate pre-treatment	Nil
Category 1 Discharger without appropriate pre-treatment - per kilolitre	\$1.60
Category 2 Discharger with appropriate pre-treatment - per kilolitre	\$1.60
Category 2 Discharger without appropriate pre-treatment - per kilolitre	\$14.50
Trade Waste Usage Charge	
Category 2S - see Tankered Trade Waste Charges below	
Category 3 - see Excess Mass Charges per kilogram below	
Food Waste Disposal Charge	
Based on \$23/bed in 2007/08, indexed. For existing dischargers only.	
- Food Waste Disposal Charge - per bed	\$24.00
Excess Mass Charges per kilogram	
Charges apply for large/industrial dischargers (Charging Category 3) for all wastes that exceed concentration of pollutants in domestic sewage. Formula applies with pollutant rates of charges per kilogram (kg).	
-Aluminium	\$0.73
- Ammonia (as N)	\$2.17
- Arsenic	\$72.00
- Barrium	\$36.00
- Biochemical Oxygen Demand (BOD)	\$0.73
- Boron	\$0.73
- Bromine	\$14.50
- Cadmium	\$335.00
- Chlorinated Hydrocarbons	\$36.60
- Chlorinated Phenolics	\$1,450.00
- Chlorine	\$1.50
- Chromium	\$24.50
- Cobalt	\$14.80

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Liquid Trade Waste Classifications and Categories	Proposed 2015/16 Charges
- Copper	\$14.80
- Cyanide	\$72.00
- Fluoride	\$3.65
- Flormaldehyde	\$1.48
- Oil & Grease (Total O&G)	\$1.32
- Herbicides/defoliants	\$718.00
- Iron	\$1.50
- Lead	\$35.00
- Lithium	\$7.30
- Manganese	\$7.30
- Mercaptans	\$72.50
- Mercury	\$2,395.00
- Methylene Blue Active Substances (MBAS	\$0.73
- Molybdenum	\$0.73
- Nickel	\$24.00
- Nitrogen* (Total Kjeldahl Nitrogen - Ammonia) as N	\$0.20
- Organoarsenic Compounds	\$718.00
- Pesticides general (excludes organochlorines and organophosphates)	\$718.00
- Petroleum Hydrocarbons (non-flammable)	\$2.40
- Phenolic Compounds (non-Chlorinated)	\$7.30
- Phosphorus (Total P)	\$1.50
- Polynuclear Aromatic Hydrocarbons	\$14.60
- Selenium	\$50.50
- Silver	\$1.35
- Sulphate (SO4)	\$0.16
- Sulphide	\$1.50
- Sulphite	\$1.62
- Suspended Solids (SS)	\$0.95
- Thiosulphate	\$0.30
- Tin	\$7.20
- Total Dissolved Solids	\$0.06
- Uranium	\$7.20
- Zinc	\$14.60
Non Compliance Charges	
- Non-compliance pH charge	
Value of coefficient K in equation 3 of TW Policy	\$0.38
Non Compliance Excess Mass Charges - per kilogram (kg)	
Applied where a discharge quality fails to comply with approved concentration limits of substances specified in approval conditions. Formula applies with pollutant rates of charges per kg.	
Tankered Waste Charges (Charging Category 2S) – per kilolitre (kL)	
- Chemical Toilet	\$16.00
- Septic Tank and Pan Waste Disposal Charge	
- Effluent	\$2.15
- Septage	\$22.00

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

3. In accordance with s496 of the Local Government Act, 1993 that Council make and levy the following annual charges for the provision of domestic and non domestic waste management services, and recycling charge for each parcel of rateable land for which the service is available for the year 2015/2016.

Base Charge

Waste Management Charge on all rateable properties be set at one hundred dollars (\$100.00).

Additional Usage Charges – Domestic

Domestic Waste Charge (Urban – Occupied) be set at three hundred and twenty five dollars (\$325.00) for the rendering of one (1) weekly service.

Domestic Waste Charge (Urban – Vacant) be set at zero dollars (\$0.00)

Domestic Waste Charge (Rural Run – Used) be set at three hundred and twenty five dollars (\$325.00) for the rendering of one (1) weekly service.

Domestic Waste Charge (Rural Run – Not Used) be set at zero dollars (\$0.00)

Additional Usage Charge – Non Domestic

Non Domestic Waste Service charge be set at three hundred and twenty five dollars (\$325.00) for the rendering of one (1) weekly service.

Non Domestic Waste – Recycling Charge be set at two hundred and ten dollars (\$210.00) for the rendering of one (1) weekly service.

4. In accordance with s566 (3) of the Local Government Act 1993, the Council adopt the maximum allowable interest rate of 8.5% as determined by the Minister to apply to all overdue Rates and Charges for the financial year 2015/2016.
5. That the schedule of Fees and Charges contained within the Operational Plan and Delivery Program for the financial year 2015-2016 be adopted.

Capel / Schmidt
The motion was carried

Item 23 Long Term Financial Plan (LTFP) 2015/16 – 2024/25

379/1415 RESOLVED that Council endorse the updated 2015/16 Long Term Financial Plan.

Schmidt / Clancy
The motion was carried

1.00 pm

380/1415 RESOLVED that standing orders be suspended to break for lunch.

C Sullivan / Capel
The motion was carried

1.54pm

381/1415 RESOLVED that standing orders be resumed.

Capel / C Sullivan
The motion was carried

Item 24 Fit for the Future Submission

382/1415 RESOLVED that Council adopt the final Fit for the Future Improvement Action Plan including corrections and approve for release to IPART Council's Fit for the Future Template 2 Council Improvement Proposal submission.

Capel / R Sullivan
The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Cr Schmidt declared a non-pecuniary interest in the following item as a business person impacted by requirements under Liquid Trade Waste compliance and fees.

Item 25 Fees for Dischargers of Liquid Trade Waste

383/1415 RESOLVED that complying usage fees are applied to all properties assessed as discharging liquid trade waste to sewer from 1st July 2015 as previously resolved and in accordance with Council's Operation Plan and Delivery Program, however the imposition of non compliance usage charges is delayed by six months until 1st January 2016 to allow additional time for properties to obtain approval and become compliant.

Schmidt / Clancy
The motion was carried

Item 26 Dimensions of Proposed Bridge on Orana Road

384/1415 RESOLVED that tenders are invited for a bridge structure over Coolaburragundy River on Orana Road with a carriageway width of the bridge at 4.5 and a carriageway width of 6 metres and the traffic barrier type being a low level castellated kerb.

R Sullivan / Capel
The motion was carried

Item 27 Access to Baradine Pool without Lifeguard Trial

385/1415 RESOLVED that a report is prepared on gate entry options at each of the six pools within the Shire for season ticket holders accessing the pool between the hours of 6.00am and 8.00am each day of the week.

Clancy / Capel
The motion was carried

Item 28 Warrumbungle Pedestrian and Mobility Plan 2015 (PAMP)

386/1415 RESOLVED that the Pedestrian Access Mobility Plan prepared for each town in the Shire is accepted as a final document **AND** further that the Committee be recalled for further consultation on final report.

Todd / Capel
The motion was carried

Item 29 2014/15 Technical Services Works Program

Received

Item 30 Planning Proposal for 2013 Wambelong Fire Affected Properties – Dwelling Entitlement

387/1415 RESOLVED that Council resolves to prepare a Planning Proposal for Gateway Determination so that it is permissible with consent to erect a dwelling on a lot recorded on the Council Wambelong Bushfire Recovery Centre list as having lost a dwelling in the Wambelong fire of 2013.

Schmidt / R Sullivan
The motion was carried

Item 31 Re-establish Alcohol Free Zones

388/1415 RESOLVED that Council commence the advertising and notification process as per Section 644 under Local Government Act 1993 to renew the existing Alcohol Free Zones within Baradine, Binnaway, Coonabarabran, Coolah, Dunedoo and Mendooran and for a further period of four years.

Todd / Capel
The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 32 Bomera Cemetery Reserve Trust (R36127)

389/1415 RESOLVED that Council approves the Warrumbungle Shire Council Reserve Trust Committee registering an expression of interest to become the Reserve Trustee of the Bomera Cemetery Crown Reserve (R36127) located on Lot 89 DP 755476 to enable funding to be applied for to assist preserve the cemetery.

Coe / R Sullivan
The motion was carried

Item 33 Heritage Advisor Reports

390/1415 RESOLVED

1. Council adopt the reports on the Heritage Advisory Service and Local Heritage Fund report for 2014/2015
2. Council adopt the 2015/2018 Draft Heritage Strategy.

Clancy / Capel
The motion was carried

Item 34 Dark Skies Park

391/1415 RESOLVED that Council support the Siding Spring Dark Sky Committee's application for Dark Sky Park designation of the Warrumbungle National Park from the International Dark-Sky Association.

R Sullivan / Capel
The motion was carried

Item 35 Development Applications

392/1415 RESOLVED that Council note the Applications and Certificates Approved, during May 2015 under Delegated Authority

Clancy / Capel
The motion was carried

2.56pm

393/1415 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Todd / C Sullivan
The motion was carried

3.05 pm

394/1415 RESOLVED that Council move out of closed Committee.

Todd / Capel
The motion was carried

The following resolution of Council while the meeting was closed to the public was reported to the meeting by the General Manager.

1C Service NSW Agencies

395/1415 RESOLVED that Council:

- Accept in principal the letter of offer for the new Agency Agreement in Coolah;
- Enter into discussions with Service NSW in regard to the future of the RMS service in Coonabarabran.

Schmidt / Andrews
The motion was carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Matters of Concern

Cr Coe

- Chinese Delegation meeting held on 16th June 2015
- Look at issue of possible relocation of quarantine centre from Eastern Creek to our area and also research quarantine protocols

Cr Schmidt

- Letter from Martyn Wilkin – Old Car and Engine Club request for support in obtaining building for display

Cr Todd

- Would like to know the progress with his case

Cr Clancy

- Query regarding selling the houses in Coolah and leasing them back for staff. Report requested for the August Council Meeting
- Grants officer to service community groups

There being no further business the meeting closed at 3.23 pm.

.....
CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 18 June 2015 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 2 Minutes of Extraordinary Council Meeting – 26 June 2015

Division:	Executive Services
Management Area:	Governance
Author:	Corporate Services Administration Officer – Leigh Ernest
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd and General Manager (Steve Loane) and Mark Anderson - Independent Facilitator (Manager – Management Solutions, Local Government NSW)

12:55pm

396/1415 RESOLVED that:

- (a) Council go into closed committee to consider a personnel matter concerning a particular individual
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel / Coe
The motion was carried

1.44pm

397/1415 RESOLVED that Council move out of closed Committee.

Todd / C Sullivan
The motion was carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1E General Manager's Annual Performance Review

398/1415 RESOLVED that Council endorse the outcome of the General Manager's 2014/15 annual performance review.

Coe / Schmidt
The motion was carried

Item 2E General Manager's Request for Renewal of Contract of Employment

A motion was moved by Councillor Clancy seconded by Councillor Todd that Council go to the open market and invite the General Manager to apply for his position.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Councillor Coe foreshadowed a motion that Council offer the General Manager a three year contract.

Councillor Schmidt foreshadowed a motion that Council offer the General Manager a five year contract.

Cr Clancy withdrew his motion.

Cr Coe moved a motion seconded by Councillor Andrews that Council offer the General Manager a three year contract.

An amendment was moved by Councillor Schmidt seconded by Councillor Shinton that Council offer the General Manager a five year contract.

The amendment was put and lost

Councillor Schmidt called for a spill however the motion lapsed for want of a seconder.

399/1415 The Mayor then put the motion that Council offer the General Manager a three year contract.

The motion was put and carried.

There being no further business the meeting closed at 1.45pm.

.....
CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Extraordinary Council meeting held on 26 June 2015 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 3 Minutes of Traffic Advisory Committee – 25 June 2015

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Ms Sharon Grierson (RMS), Senior Constable Steven Chaplin (NSW Police Force), Mr Kevin Tighe (Director Technical Services), Mr Ken Smith (Road Safety Officer) and Mr Bikram Joshi (Manager Asset & Design).

APOLOGIES: Ms Jackie Barry (RMS), Mr Colin Harper (Minister's Representative) and Ms Chantelle Elsley (RMS).

IN ATTENDANCE: Inspector David Maher (NSW Police Force).

CONFIRMATION OF MINUTES:

47/1415 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 28 May 2015 be confirmed.

Grierson/Chaplin

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Proposal to Extend Centre Median in Binnia Street - Further investigations and site visit to be undertaken in relation to issue with northbound vehicles making a U turn at Campbell Street intersection. Plan to be prepared prior to site visit.
- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Dedicated carpark for disabled drivers in front of the Warrumbungle Community Care office in Coolah.
- Council investigate the preparation of a Rural Bus Stop Policy.
- Location of School Bus Stop Areas on Golden Highway between 9 km and 13 km West of Dunedoo – Formal contact to be made with bus operator(s).
- Alternative treatments to be investigated for discouraging trucks travelling via Binnia Street, Coolah. Traffic counters to be placed at Cunningham and Binnia Streets.
- Inspection of side road and crest located 600 m on the Dandry Road. Side road warning sign before or on top of crest. – RMS to investigate criteria for signage and forward to Council for determination of installation.

AGENDA ITEMS

- a) Warrumbungle Wheelers – Permission to Use Local Roads During the Tour de Warrumbungles – 12/13 September 2015

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

48/1415 RECOMMENDED that application by Warrumbungle Wheelers Inc. to conduct cycling events on Saturday, 12th and Sunday, 13th September 2015 be approved subject to the application being referred to RMS.

Grierson/Chaplin

b) Response from RMS Hunter regarding Intersection of Vinegaroy Road and Golden Highway

The response from RMS Hunter regarding the intersection of Vinegaroy Road and Golden Highway was noted, which indicated that a corridor strategy is being prepared and that the intersection meets current guidelines for sight distance.

c) RSO Monthly Report – June 2015

The RSO Monthly Report for June 2015 was received and noted. In particular the following projects were discussed:

- Signs and speeding in Binnia Street in School zone at Coolah Central School. RMS indicated that the 'Flashing Lights' are presently being rolled out and will confirm with Safety Around Schools Project Officer the date for the Warrumbungle schools and the importance of the Council to be notified prior to installation. Council should identify any sites where blisters would promote school zone signage and plan to have these done in conjunction with the flashing lights (*Council to install*).
- It was noted that the RMS speed advisory trailer will soon be returned to RMS.

GENERAL BUSINESS

Coonabarabran Pony Club – Request for Closure of John Street for Annual Pony Club Parade on 25 September 2015

49/1415 RECOMMENDED that application by Coonabarabran Pony Club to close John Street between Edwards Street and Dalgarno Street on Friday, 25 September 2015 between 3.00 pm and 3.30 pm, to conduct the annual horse parade be approved subject to compliance with Council's Road Closure Policy and referral to RMS.

Chaplin/Grierson

Coonabarabran Pony Club – Request for Closure of Reservoir Street for Cross Country One Day Event on 13 December 2015

50/1415 RECOMMENDED that application by Coonabarabran Pony Club to close Reservoir Street between Higgins Street and Nelson Street on 13 December 2015 between 9.00 am and 3.00 pm, to conduct a horse event be approved subject to compliance with Council's Road Closure Policy.

Chaplin/Grierson

The following matters were raised without Resolution:

- Discussion took place on the heavy vehicle detour signs in Coolah, which was first raised at the meeting on the 26 March 2015. RMS provided photographs of existing signs and indicated that they did not meet current standards, and sight to some of the signs was obscured by tree branches. The RMS committed to preparing sign designs and to supplying Council with new signs, in consultation with Council for location and installation.
- Road closure arrangements for the Baradine Sesqui-Centenary were discussed and it was noted that the Traffic Control Plan for events on the 2nd and 4th October 2015 has not been prepared. Once prepared the TCP should be referred to RMS.
- A report was presented by the RSO on the intersection of Baradine Road and Ashby Road in relation to expected increases in traffic movements associated with

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

development at the Ashby Piggery. It was agreed that a review be undertaken of warning and advisory signs at the intersection.

- It was noted that details of the upcoming Tour-de-OROC, which is expected to take place around the 5 October 2015, have not yet been received.

There being no further business the meeting closed at 11.30 am.

The next meeting is to be held on Thursday, 23 July 2015 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

.....
CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 25 June 2015.
2. That application by Warrumbungle Wheelers Inc. to conduct cycling events on Saturday, 12th and Sunday, 13th September 2015 be approved subject to the application being referred to RMS.
3. That application by Coonabarabran Pony Club to close John Street between Edwards Street and Dalgarno Street on Friday, 25 September 2015 between 3.00 pm and 3.30 pm, to conduct the annual horse parade be approved subject to compliance with Council's Road Closure Policy and referral to RMS.
4. That application by Coonabarabran Pony Club to close Reservoir Street between Higgins Street and Nelson Street on 13 December 2015 between 9.00 am and 3.00 pm, to conduct a horse event be approved subject to compliance with Council's Road Closure Policy.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 4 Minutes of Warrumbungle Shire Local Emergency Management Committee – 18 May 2015

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Emergency Services Coordinator – Phil Southwell
CSP Key Focus Area:	Our Natural Environment
Priority:	PI2 The long-term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management.

MINUTES OF THE WARRUMBUNGLE SHIRE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD 18 MAY 2015 COMMENCING AT 7.45 PM AT THE COOLAH RFS BUILDING.

CHAIRPERSON	Kevin Tighe	LEMO
PRESENT	Scott Thomas Kel Wise, REMO Bob Cosgrove Rod Williams Glen Clarke Di Clarke Brad Size Garry Wilson Tony Waldron Robert Foxall Haley Estreich	Assist LEOCON REMO SES Baradine VRA Coolah VRA Coolah VRA Coolah NSW F&R RFS RFS NSW Ambulance NSW Ambulance
MINUTES:	Phil Southwell	WSC
APOLOGIES	Supt. Anthony Joice Insp. David Maher Anne Taylor Dav Smith Tom Mumford Adam Dewberry Tony Cole Rodney Coombes Barry Johnson Helen Naef June Buck	NSW Police LEOCON Health Coolah SES Dunedoo VRA Coolah NSWF&R VRA Coonabarabran VRA Coonabarabran SES Baradine Red Cross Red Cross

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

MINUTES OF PREVIOUS MEETING:

The minutes for the previous meeting, which was held at Coonabarabran on the 16th February 2015 was available to all committee members at the meeting.

Minutes accepted B. Cosgrove / R. Williams

BUSINES ARISING:

1. Rural Address showing numbering direction was distributed to most agencies Coolah VRA and Coolah Ambulance yet to receive a map.
2. Rural Addressing Issues (leave to General Business)

AGENDA ITEMS

- 1 **REMO Report** (written Report distributed to meeting and attached to minutes)
 - (i) Reported on progress of EM Plan and the need to create a schedule / timetable of required actions and events that should occur.

(ii) Reported on the new internet based EM operating system called EMOS
The REMO will provide a demonstration at the next meeting as the committee gains access to the system.

2. **CONTACT LISTS**

- To be sent out with the minutes, please check and return any changes

3. **EVENTS** (*summary of events within the shire*)

- | | |
|--|--------------------------|
| (i) Coonabarabran Horse Expo | 28th May - 2nd June 2015 |
| (ii) Polocross Horse Event Coolah | 23rd / 24th May 2015 |
| (iii) Street Parade Coonabarabran | 28 / 29th May 2015 |
| (iv) Coolah Cross Country School Event | 19th June 2015 |

4. **DROPBOX**

With very few users and the problems with adding information via Council's computer system, the 'dropbox' method of distributing information has been dropped. The new EMOS system will replace all the 'Dropbox' function.

5. **THE EM PLAN PROCESS**

The Committee worked through the Administration Section of the Plan with a few minor changes including the addition of a Shire Roads map.
The committee chose to include 7 Hazards that required a multi agency response.

These Hazards were ranked for Consequence / Likelihood . The Hazards that are greater than Moderate will require further treatment.

The EM Plan will be updated and attached to the minutes with the view of endorsement of Part 1 2 & 3, at the next LEMC meeting.

The Consequence Management Guide will be the next item of both the committee and the lead agency to discuss

The ranked Hazards and Agencies are :-

Bushfire	Extreme	RFS
Hazmat Incident	High	NSWF&R
Industrial Fire / Explosion	High	NSWF&R
Electricity Failure . >24Hrs	High	LEMC

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Flood	High	SES
Storms / Tornado	High	SES
Earthquake	Low	Nil

The Emergency Services Coordinator will talk to Agencies with regards a schedule for each of the above Hazards to be discussed at an LEMC meeting.

GENERAL BUSINESS

1. Kevin Tighe raised the matter of Rural Addressing and the perception people have of accepting their new address and the way they report there location to triple zero (000) emergency calls. Council will be encouraging people to raise issues they have with the system including the 'Suburb names and boundaries. Rural Addressing will be added as an ongoing agenda item.
2. Rob Williams raised the matter of the Shire street cleaner wearing off the painted street number on the street gutters in Coolah. He also mentioned the VRA shed parking sign has not yet been installed.

CORRESPONDENCE

Nil

DATE OF NEXT MEETING:

The date of the next meeting will be: Monday 17th August 2015 at Coonabarabran VRA, Essex Street Coonabarabran following the Rescue Meeting.

MEETING CONCLUDED

As no further business the formal part of the meeting concluded at 2110 Hrs

.....
CHAIRMAN

Kevin Tighe, LEMO

RECOMMENDATION

That Council notes the Minutes from the Warrumbungle Shire Local Emergency Management Committee held on 18 May 2015 at the Coolah RFS Building.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 5 Minutes of Robertson Oval Advisory Committee Meeting – 1 July 2015

Division:	Technical Services
Management Area:	Ovals
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Chris Sullivan (Chair), Mrs Monica Foran, Mr Matthew Guan, Mr Kevin Tighe (Director Technical Services), Mr Shane Weatherall (Acting Manager Urban Services), Mr Mark Yeo.

APOLOGIES: Cr Fred Clancy, Cr Victor Schmidt.

CONFIRMATION OF MINUTES

RECOMMENDED That minutes of the meeting held on the 6th May 2015 be accepted

Foran / Guan

BUSINESS ARISING FROM THE MINUTES

- Discussion on options for Public Address system. Junior League has received an estimate of \$8,000.
- Discussion on why the light tower in south east corner of oval was not relocated to coincide with netball court construction.
- It was confirmed that bench seats will be installed on the southern, eastern and northern sides of the new netball court.

AGENDA ITEMS

- a) Review of features for proposed complex building.

The Committee confirmed that the next stage in the development of the Robertson Oval complex is development of a plan for a new building. An interim name for this particular project is the 'Robertson Oval Community Building'.

The Committee confirmed that the new building would replace the existing building, however the existing toilets would remain. Discussion took place on features of a new building and how the facility might operate.

Recommended that Council prepare draft sketch plans for the proposed Robertson Oval Community Building that incorporates the following features;

- Spectator viewing
- At least four(4) separate storage bays, which are to be accessed by external roller door.
- Five change rooms, two(2) male change rooms, two(2) female change rooms, Referees room.
- Gymnasium
- Canteen facilities (not kitchen)

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

- Toilets
- Meeting room
- Separate BBQ area/room.

Foran / Guan

GENERAL BUSINESS

Comment was made that the school sports carnival recently held at Robertson Oval was the first for many years and that it was a great day.

There being no further business the meeting closed around 6.05pm.

The next meeting is scheduled for 26th August 2015.

.....
CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Robertson Oval Advisory Committee meeting held at Dunedoo on 1 July 2015.
2. That Council prepare draft sketch plans for the proposed Robertson Oval Community Building that incorporates the following features:
 - Spectator viewing
 - At least four (4) separate storage bays, which are to be accessed by external roller door.
 - Five change rooms, two(2) male change rooms, two(2) female change rooms, Referees room.
 - Gymnasium
 - Canteen facilities (not kitchen)
 - Toilets
 - Meeting room
 - Separate BBQ area/room.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 6 Baradine Hall Advisory Committee Minutes – 25 June 2015

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk - Jennifer Parker
CSP Key Focus Area:	Community and Culture
Priority:	CC3 - Our shire is home to vibrant arts and cultural life of the shire is promoted and supported as an essential aspect of community well-being.

PRESENT: Councillor Denis Todd (Chair), John Farrell, Nea Worrell, Ted Hayman, Narelle Wood

ATTENDING: Liz Cutts (Baradine Community Coordinator), Leeanne Ryan (Director Development Services), Aaron Parker (Manager Projects) and Jennifer Parker (Manager Property and Risk)

APOLOGIES: Loretta Masman, Matthew Bunner

1. **Acceptance** of Minutes from last meeting

**RECOMMENDED
Farrell/Wood**

2. **UPDATE MAINTENANCE AND REPAIR PROJECTS (MAJOR)**

Roof Repairs – get the old quote revisited and look towards the Grain Corp Grant for funding for this work

Floor Repairs – new quote from Precision Building Services submitted for \$12,950. This quote will only deal with the floor in the reception area not the kitchen.

Kitchen Renovation – quote received from Rowlo's Welding & Fabrication for \$34,375.

Quote does not include electrical, plumbing and painting. Quote received from Fox Electrical Installations for \$2,550.

Work that needs to be completed on the kitchen being; Wall of the kitchen with servery window, storage, new stove, new sink, new commercial fridge, hand basin and ceiling fan.

It was recommended that the Baradine Community Coordinator Liz Cutts would get new quotes for grants with Foundation for Rural and Regional Renewal (FRRR) grant to be applied for to cover possum proofing, fire door lock replacements and window mechanisms. A separate application for a Grain Corp Grant to be applied for kitchen flooring, kitchen refurbishment including wall installation, plumbing, guttering and drainage improvements outside the hall.

**RECOMMENDED
Hayman/Wood**

3. **TOILET AND ACCESS PROJECT UPDATE**

Alternative plans for the toilets were considered by the committee. These plans included transportable and ATCO style toilets. The following indicative quotes and plans were provided:

Taylor Made Buildings \$140,280

Ausco Modular \$69,885

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

It is recommended that both of the quotes are to be refined to fit in with the building. All extra and additional costs are too tables and calculated by Warrumbungle Shire Council's Project Manager, Aaron Parker and presented to all Committee members via email.

**RECOMMENDED
Farrell/Wood**

4. UPDATE OF MAINTENANCE AND REPAIR PROJECTS (MINOR)

Folding tables – 20 tables and 200 chairs to be ordered – Council to cover costs to the value of \$4,000, any shortfall will be paid for by the Baradine Hall Management Committee.

Table trolley – to be purchased with money held in trust by Council for the Baradine Hall.

It is recommended that Warrumbungle Shire Council's Manger Property and Risk, Jennifer Parker to arrange purchase of the folding tables, chairs and trolleys as agreed in previous minutes,

**RECOMMENDED
Farrell/Hayman**

5. UPCOMING EVENTS

Moorambilla – 5 to 16 August and 16 to 18 September 2015

150 Anniversary – 2 to 5 October 2015

6. GENERAL BUSINESS

Ted Hayman – the Baradine Progress Association will not submit a grant application under National Stronger Regions Grant as they are not able to comply with the requirements needed.

Leeanne Ryan – Confirmed that the renewal of Alcohol Free Zones (AFZ) for the Baradine Town are in progress. It was noted that the Baradine Progress Association were seeking the waiving of the AFZ for the October Long Weekend 150 Year Baradine celebrations. The waiving of the AFZ is required to be advertised and resolved by Council; this is in progress.

Councillor Denis Todd – gave notice that there would be an application for \$75,000 contribution from Council for capital work submitted for the 16/17 financial year Council budget.

Next Meeting to be held advised

Meeting Closed 4.15pm

.....
CHAIRPERSON

RECOMMENDATION

That the minutes of the Baradine Advisory Committee held on 25 June 2015 be accepted and that the recommended plans be referred to Development Services and Technical Services for concurrence.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 7 Warrumbungle Cobbora Transition Fund Committee

Division:	Governance
Management Area:	Executive Services
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Reason for Report

To provide an update of projects funded by the Restart NSW Cobbora Transition Fund.

Background

The projects funded by the Restart NSW Cobbora Transition Fund to be auspiced by Council are:

1. RNSW295 Dunedoo District Infrastructure Revitalisation \$1,846,500
2. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000
3. RNSW300 Mendooran Multipurpose Centre \$133,445
4. RNSW324 Three Rivers Recreation Grounds Upgrade Project \$287,500
5. RNSW333 Recreational Sporting and Cultural Facilities Improvement Project, Dunedoo Region \$1 million

The Warrumbungle Cobbora Transition Fund 355 Committee (WCTF 355) oversees the progress of the projects.

Issues

Funding Deeds detail the scope, budget and time schedule for each project component. Updates are submitted monthly to INSW via an online web portal, and is audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail progress of each project as per the timeline, procurement, risk management and cashflow details executed with the Funding Deeds.

Updates on projects follow:

- RNSW333 Jubilee Hall –kitchen completed; cool room to be installed; quotes received for Jubilee Hall extension for amenities.
- RNSW333 Old Bank Building – quotes received for library extension, disabled access and outdoor seating area.
- RNSW295 Robertson Oval – acid etching of concrete slab commenced with playing surface to be installed; lighting installation to commence following delivery of materials.
- RNSW295 Bolaro Street – Kerb blister costings being finalised.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

- RNSW295 Heavy Vehicle Parking – Design for modifications to eastern driveway entrance to be finalised.
- RNSW295 RV Parking/Dump Point–dump point installed; signage depicting entry/exit to RV Parking to be installed.
- RNSW295 Milling Park –skatepark playground installed; amenities installation to be completed end July.
- RNSW295 Dunedoo Sports Club – works completed.
- RNSW290 Three Rivers Retirement Community – Second Draft Master Plan prepared by architects Lewis & Zwart following feedback provided by the TRRRC Working Group; compulsory acquisition of site following legal advice on extinguishing of Native Title continuing.
- RNSW300 Mendooran Showground – Fit-out of multipurpose shed commenced.
- RNSW324 Coolah Recreation Ground – construction of amenities block to be completed by end July.

Options

Nil

Financial Considerations

Invoices totalling \$226,942 for reimbursement of completed June works was forwarded to INSW. Payment of invoices is pending confirmation by NSW Treasury and audited by NSW Public Works.

Total funds invoiced to INSW for reimbursement to date are \$1,776,960.

RECOMMENDATION

Council note progress of the Cobbora Transition Fund projects.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 8 Notice of Motion – Naming of two Bridges

Notice of Motion

Cr Todd and Cr Andrews have advised that at this meeting of Council they intend moving the following Notice of Motion:

That the Warrumbungle Shire Council in considering the naming of two bridges currently under construction within the Shire give consideration to the following:

- *That the bridge over the Baradine Creek at Kenebri be named the Wilbur Wangman Bridge*
- *That the bridge over Mow creek be named the Noel and Doug Kerr Bridge or alternatively the Kerr Brothers Bridge.*

Rationale:

Wilbur Wangman was a farmer and sawmill owner in the Kenebri area for over 50 years and was instrumental in developing the farming property “Glen Ayr” and the famous “Glen Ayr” Poll Hereford Stud as well as the Wangman Sawmilling Enterprises with sawmills at Gwabegar, Kenebri & Narrabri. He was also a councillor on the Coonabarabran Shire from 1948 to 1968. He was instrumental organising golf and horse sports days for charity on his “Glen Ayr” property to raise funds for the construction of the Baradine Memorial Hall and Swimming Pool.

It would be a fitting tribute to name this bridge after Wilbur Wangman who was one of the pioneers of the district.

The Kerr Brothers Bridge is in recognition of the brothers Noel and Douglas Kerr who have a history of living on the property “Sunnyside” which is adjacent to the creek and the Kerr family have lived there for over 150 years. Both brothers have now passed away and they had a long history of community service to the Binnaway District including the Fire Service, Lions Club, Golf, Rifle & Bowling Clubs , the Free Masons and local Schools and Show Ground Committees. They are both remembered for their selfless nature and the countless time they affected a rescue at the Creek.

Naming the bridge after these men would be a fitting tribute to a life time of community service and ensure they are not forgotten.

The Wangman and the Kerr families are agreeable to the naming of the two bridges .

Cr Denis Todd and Cr Gary Andrews
COUNCILLOR

RECOMMENDATION

That a report be prepared and brought back for Council’s consideration.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 9 2015 Local Government NSW Annual Conference

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Administration & Customer Service – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

Local Government NSW (LGNSW) has now announced that the LGNSW Annual Conference will be held Sunday 11 October to Tuesday 13 October 2015 at Rosehill, Sydney. The draft program can be located at <http://www.lgsa.org.au/events-training/local-government-nsw-annual-conference>

Background

This event brings together all 152 local government councils of NSW to provide a forum in which to debate important issues pertinent to local communities. The conference also provides the opportunity to hear from state and federal government leaders, business representatives, community groups and academics.

Issues

Nil

Options

Nil

Financial Considerations

The delegates registration fees for the conference are:

1. Early bird - \$899.00 (closes 31 August 2015)
2. Standard registration - \$999.00

Costs are yet to be determined for accommodation, meals, transport and transfers.

RECOMMENDATION

That the Mayor, General Manager and two (2) Councillors being Councillor and Councillor, accompanied by their partners, attend the 2015 LGNSW Conference and that all transport, transfers, accommodation and meals be provided as per the Payment of Expenses and Provision of Facilities to Elected Members Policy.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 10 Council Resolutions Report July 2015

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer, Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from June 2014 to June 2015. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 11 Report from Human Resources – July 2015

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Workplace Health & Safety – Kathryn Weatherall & Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety. Since the last Council Meeting in June 2015 positions have been advertised either internally or externally:

Environmental Health Officer - External – To be re advertised
Grader Operator – Internal – To be re advertised externally
Records Officer – External – Interviews to be undertaken

Resignations

There has been two resignations since the June Council meeting. One in Corporate Services and one in Technical Services.

Issues

HR is continuing to consult with staff regarding the implementation of the changed organisation structure.

LEARNING AND DEVELOPMENT

The past month has seen the final RMS Traffic Controller training for 2015. All staff that require this training now hold current tickets. There are 5 staff remaining to undertake the RMS Apply Traffic Control Plans and it is expected the next available course for this is late July.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Sixteen staff participated this month in Selection Skills for Local Government. This course provides managers and supervisors with the skills and knowledge they need to conduct an effective selection process within the Local Government context. The final face-to-face workshop for the participants in the Diploma Management will be held early in July. Students will then have until January 2017 to complete and submit all assessments for marking to be eligible for the Diploma.

Following the Diploma the final Code of Conduct workshops will be held with all remaining staff who have not undertaken this training, being in attendance. The workshop will be held at the Coonabarabran Town Hall.

The Department of Education and Training has now advised that the Australian Apprenticeship Support Network provider in this area will be VERTO Limited. The Network Support will provide personalised support to apprentices and their employers throughout the apprenticeship term.

WORKPLACE HEALTH AND SAFETY

Skin Patrol

Bringing in Skin Patrol may have saved a life! 89 staff were examined and one patient was found to have a melanoma, 4 patients basal cell carcinomas and 2 patients squamous cell carcinomas. This is a great result for Council, and shows the value of the Skin Patrol service.

Drug and Alcohol Testing

Information sessions will be held for all staff on 21-22 July to educate them about Council's Drug and Alcohol testing program and how it will operate. An additional Supervisor training will then be held before testing commences, to further educate Supervisors on their role and responsibilities as well as identifying the symptoms that may indicate employees to be under the influence of drugs and/or alcohol. This program will be a big step forward in Council's work health and safety management program.

Statecover Audit 2015

The annual StateCover Work Health and Safety Audit is currently being completed. At an already busy time of year, a number of staff also have to provide data about Council's WHS practices, procedures and documentation. This is an important document as it has a direct bearing on Council's WHS premiums, so our aim is to improve each year. This is a wide ranging document, and requires Council's commitment to achieve the best possible result.

Workers Compensation and Incidents for June:

Directorate	Near Misses	Incidents	New Claims
Corporate and Community Services	-	2	-
Executive Services	-	1	-
Development Services	1	-	-
Technical Services	-	-	1

All incidents have been investigated and control measures implemented.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Reports have been given to appropriate Managers and MANEX and required actions to resolve WHS concerns are in progress.

RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 12 Bank Reconciliation for the month ending 30 June 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Senior Finance Officer and signed off by the Chief Financial Officer then referred to Director Corporate Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refers to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Summary

Balance per General Ledger - 30 June 2015

General Ledger	Amount
Trust Bank Account	269,553
Bushfire Trust Account	5,959
Bushfire Trust Investment Account	279,590
General Bank Account	309,995
Investment At Call General	9,216,295
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Investment Non Current General	710,000
Investment Non Current Water	580,000
Investment Non Current Sewer	210,000
Total per General Ledger	15,453,392

Bank	Balance
<u>General</u>	
Commonwealth General Account	300,089
Total – General	300,089
<u>Investments</u>	
Securities	1,500,000
Term Deposits	13,088,295
Total Investments	14,588,295
Sub Total WSC Operational Accounts	

<u>Trust</u>	
Commonwealth Trust Account	269,553
Total – Trust	269,553
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth Mayors Fund General Account	5,959
Commonwealth Mayors Fund Savings Account	279,590
Total - WSC Mayors Bush Fire Appeal Trust	285,549

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Total All Bank Accounts	
<i>Add:</i>	
Outstanding Deposits - General	11,122
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	1,216
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	15,453,392
Variance between Final Bank Balance and General Ledger	-

WARRUMBUNGLE SHIRE COUNCIL

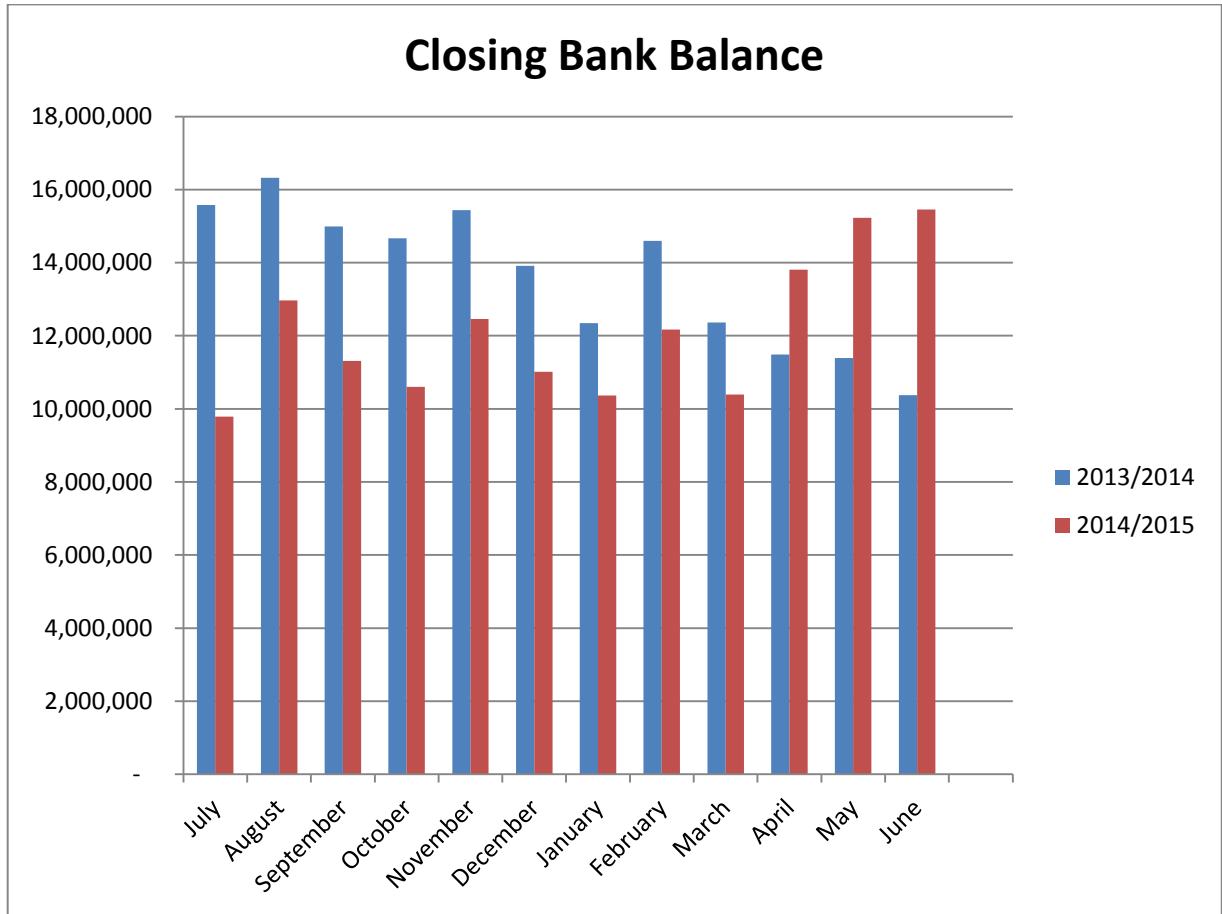
Ordinary Meeting – 16 July 2015

Balance as per Bank Account History as at 30 June 2015

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-14	323,176	177,204	368,762	10,129,888	10,999,030	(622,858)	10,376,172
Jul-14	421,545	177,204	369,832	9,227,662	10,196,243	(411,269)	9,784,974
Aug-14	2,088,541	177,185	354,197	9,681,456	12,301,379	488,277	12,789,656
Sep-14	585,637	235,697	354,779	10,739,125	11,915,238	(541,423)	11,373,815
Oct-14	344,691	236,143	355,639	9,856,757	10,793,230	(189,540)	10,603,690
Nov-14	334,183	236,143	356,220	11,202,090	12,128,636	326,952	12,455,588
Dec- 14	391,570	236,343	356,759	9,994,355	10,979,027	33,851	11,012,878
Jan- 15	264,218	237,111	357,317	9,674,505	10,533,151	(168,900)	10,364,251
Feb-15	695,689	249,543	342,927	10,604,540	11,892,699	280,396	12,173,095
Mar-15	658,064	253,288	309,667	9,617,099	10,838,118	(446,552)	10,391,566
Apr-15	321,299	253,088	310,127	12,893,114	13,777,628	28,870	13,806,498
May-15	710,416	264,334	285,185	13,622,391	14,882,326	348,094	15,230,420
Jun-15	300,089	269,553	285,549	14,588,295	15,443,486	9,906	15,453,392

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015



RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 30 June 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 13 Investments and Term Deposits for Month ending 30 June 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005(the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits, at call accounts and a Capital Protected Note (CPN)

During the month, \$2m of term deposits matured, earning \$14,803 in interest, new placements of \$3m were made and the month end balance was \$8.10m. These investments range in duration from 60 to 180 days. The new placements totalling \$3.0m have been invested at 2.95%, 2.35% and 2.60% respectively which exceeds Council's benchmark BBSW investment rate.

Council has opened a new At Call Investment account with The Community Mutual Group which has an interest rate of 2.45%.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$45,560 were made from these accounts and \$11,463 interest was received on the balances in the accounts resulting in a month end balance of \$4.988m.

Capital Protected Note

Council continues to hold \$1,500,000 in a CPN called Octagon. Repayment of the principal is supported by a capital guarantee which ensures full repayment of capital invested at maturity. The estimated market value of the investment as at 30 June 2014 was \$1,443,900 and as the term approaches the maturity date, this value increases and could return a small capital profit. This investment is no longer earning any investment income and is adversely impacting the achievement of Council's benchmark rate of return.

Income Return

The average rate of return on investments for the month of 2.59% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.15% by 0.44% or 20.56%.

On a year to date basis, interest received and accrued totals \$306,613 which is 81% of the annual budget. On a pro rata basis, interest income is 19% behind budget, due to reductions in the Reserve Bank rates and consequently falling investment rates.

Depending upon the timing of forecast cash flows, consideration may have to be given to investing for longer terms to maintain higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Summary

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser	1-June-15	at call	at call	AA-	2.19%	1,611,933
ANZ at Call	1-June-15	at call	at call	AA-	1.75%	609,344
Community Mutual Group	1-June-15	at call	at call		2.45%	2,651,967
Westpac at Call	1-June-15	at call	at call	AA-	-	23,402
NAB Eftpos At Call	1-June-15	at call	at call	AA-	-	91,649
						4,988,295
Term Deposits						
NAB	02-Apr-15	05-Jul-15	95	AA-	3.00%	1,500,000
NAB	27-May-15	27-Jul-15	61	AA-	2.65%	1,000,000
Bank Of QLD	30-June-15	31-July-15	30	BBB+	2.35%	1,000,000
NAB	27-May-15	31-Aug-15	96	AA-	2.95%	1,000,000
ANZ	30-June-15	01-Sept-15	63	AA-	2.60%	1,000,000
NAB	15-June-15	13-Sept-15	90	BBB+	2.95%	1,000,000
Bank Of QLD	02-Apr-15	29-Sept-15	180	BBB+	3.00%	1,600,000
						8,100,000
Capital Protected Note						
Octagon Ltd.	25-Oct-05	25-Oct-15	10 yrs	AA	-	1,500,000
						1,500,000
TOTAL						14,588,295

Table 1: Investment Balances as at 30 June 2015

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser	4,652,452	(3,050,000)	9,481	1,611,933
ANZ At Call	9,344	599,985	15	609,344
Community Mutual Group	-	2,650,000	1,967	2,651,967
Westpac General At Call	38,984	(15,582)	-	23,402
NAB Eftpos At Call	321,612	(229,963)	-	91,649
Commonwealth Bank	1,006,271	(1,007,529)	1,258	-
Suncorp Treasury	1,006,397	(1,007,274)	877	-
NAB	1,507,254	-	3,689	1,510,943
NAB	1,000,290	-	2,172	1,002,462
NAB	1,000,322	-	2,418	1,002,740
NAB	-	1,000,000	1,209	1,001,209
Bank Of Qld	1,607,738	-	3,934	1,611,672
Bank Of Qld	-	1,000,000	-	1,000,000
ANZ	-	1,000,000	-	1,000,000
Total	12,150,664	939,637	27,020	13,117,320

Table 2: At Call and Term Deposits - Monthly Movements

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 30 June 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 14 Rates Report for Month Ending 30 June 2015

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Water Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2014 was 11.41% which is slightly above the OLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 30 June 2015, is 11.65%. This figure is higher than the 10% benchmark proposed by the OLG.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

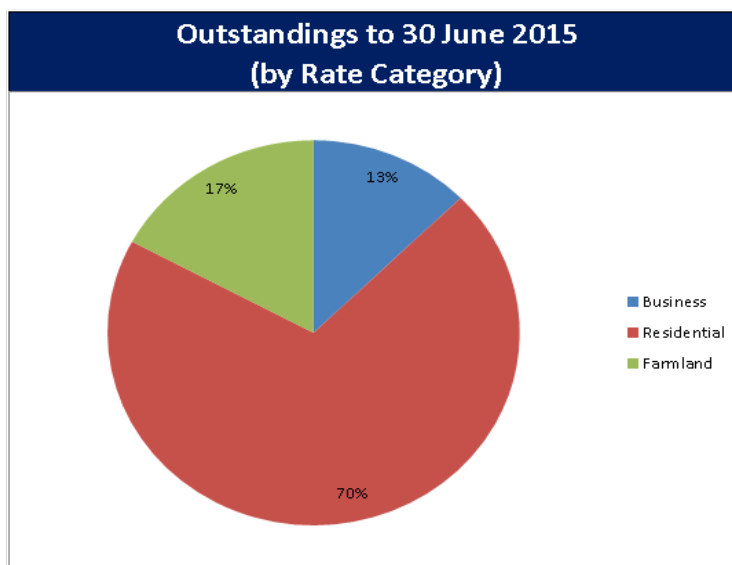
RATE/CHARGE TYPE	RATE ARREARS 2013/14	2014/15 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2014/15	COLLECTION % 2014/15	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	633,482	7,318,470	(165,840)	(36,052)	38,686	118,490	7,907,235	(7,280,163)	627,072	92.07%	625,452	7.91%
Water	194,095	1,326,803	(73,197)	(2,791)	12,084	-	1,456,993	(1,258,361)	198,632	86.37%	198,627	13.63%
Sewerage	-	1,001,386	(52,394)	(1,654)	2,773	-	950,111	(882,660)	67,451	92.90%	67,444	7.10%
Garbage	207,235	1,839,680	(110,978)	(2,578)	13,661	(451)	1,946,568	(1,725,704)	220,864	88.65%	220,809	11.34%
TOTAL RATES AND ANNUAL CHARGES	1,034,812	11,486,339	(402,409)	(43,075)	67,204	118,039	12,260,907	(11,146,888)	1,114,019	90.91%	1,112,332	9.07%
Sewer Access (Water Billing)	449,860	207,125	-	(7,990)	10,053		659,048	(470,948)	188,100	71.46%	98,351	14.92%
Water Consumption	570,215	1,330,922	-	(325)	22,184	22,086	1,945,081	(1,205,944)	739,137	62.00%	305,669	15.71%
Sewer Consumption	49,044	86,863	-	(254)	980		136,633	(72,391)	64,243	52.98%	11,230	8.22%
TOTAL WATER SUPPLY SERVICES	1,069,119	1,624,910	-	(8,569)	33,217	22,086	2,740,762	(1,749,283)	991,480	63.82%	415,250	15.15%
GRAND TOTAL	2,103,931	13,111,249	(402,409)	(51,644)	100,421	140,125	15,001,669	(12,896,171)	2,105,499	85.96%	1,527,582	11.65%

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 70% relates to residential properties, while 17% relates to farmland and 13% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy			Water levy			Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage	
Business	75,805	31,440	18,972	24,697	31,065	11,229	193,209
Residential	290,422	186,612	179,655	141,097	274,604	-	1,072,390
Farmland	259,226	2,757	-	-	-	-	261,983
Total	625,453	220,809	198,627	165,795	305,669	11,230	1,527,582

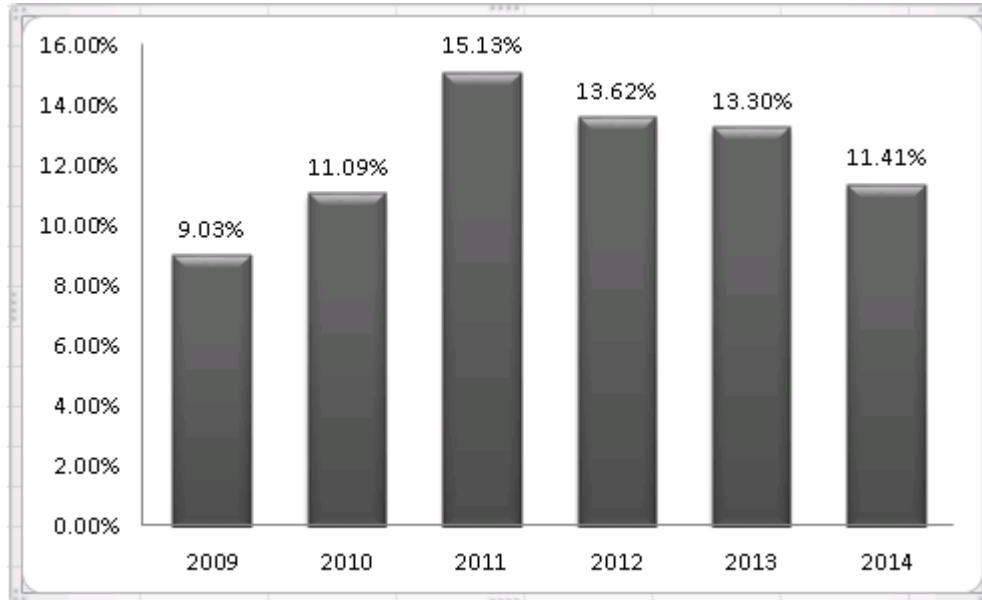
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

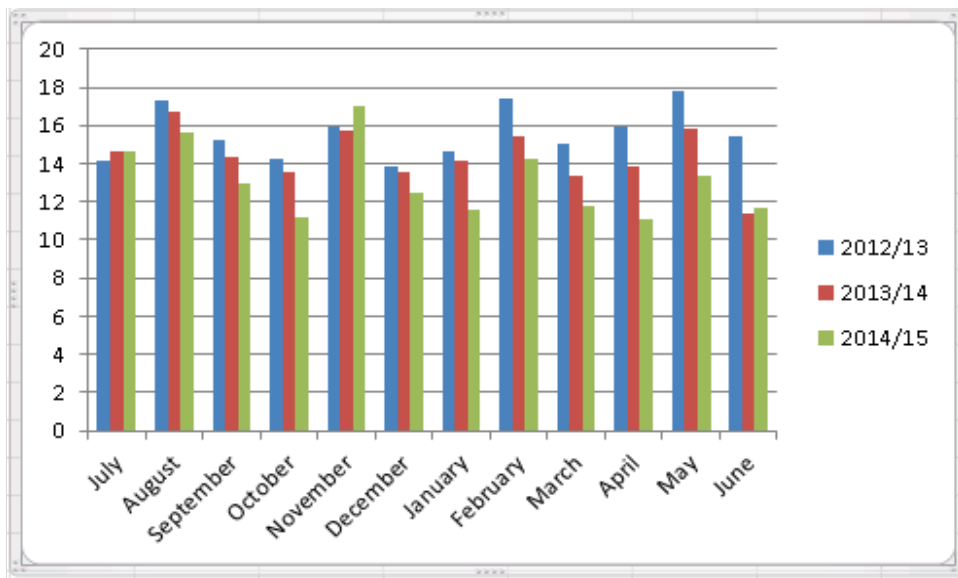
WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 15 Aged Debtor Account Write Off

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Finance Officer – Lousea Johnston
CSP Key Focus Area:	Local Governance and Finance
Priority:	G4 Ensure that Council's governance, practices, policies and procedures respond effectively to the long term goals of the CSP.

Reason for Report

The following report provided to Council is a summary of aged debtors that are considered to be impossible or uneconomical to collect.

Background

Over an extended period of time Council has endeavoured to recover outstanding accounts in house and, where reasonable, through an external debt collection agent. Council has had no success in this action and now brings to Council the following Debtors seeking permission for them to be written off.

Issues

The Aged Debtor Report – 90 Days and Over as of 16th June 2015.

Invoice Details	Amount	Description	Status	Additional Comments / Recommendation
Inv. 15538 20.11.2013	\$50.82	Supplied 1t 5mm Aggregate	W/O	SR Law unable to locate debtor. Mailing address in Victoria
Inv. 15631 09.01.2014	\$965.58	Supplied 10mm Aggregate	W/O	SR Law unable to locate debtor. Mailing address in Queensland
TOTAL	\$1,016.40			

Options

Nil

Financial Considerations

An amount of \$1,016.40 recommended to be written off from Council's Debtors.

RECOMMENDATION

There are a number of debts that are considered beyond the point of recovery. It would be not be cost effective for Council to pursue these debtors through Council's recovery agents SR Law.

These are noted with a recommendation of \$1,016.40 to be written off.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 16 Tender for Replacement of Roof on Water Reservoir in Bullinda Street Dunedoo.

Division:	Technical Services
Management Area:	Warrumbungle Water
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P15 Council manages its assets and infrastructure to meet the agreed service levels.

Reason for Report

The reason for the report is to obtain a Council resolution in relation to quotations received for replacement of the roof on the water reservoir in Bullinda Street, Dunedoo

Background

Quotations were invited for a project to replace the roof on the water reservoir in Bullinda Street Dunedoo. The project involves the following works;

- Removal of existing asbestos roof sheeting and structure
- Fabrication and installation of replacement roof
- Relocation of a valve
- Modifications to existing access tower, platform and internal ladder.

Issues

Four quotations were received, however each of them exceeded the threshold for staff delegation and as such Council is required to consider the quotations as a tender and make a resolution. Furthermore, budget allocation for the project is not sufficient to undertake the works

The quotations received were based upon a set of design drawings and scope of works prepared for Council by a Contractor. A copy of the scope of works and design drawings has been forwarded to Councillors under separate cover.

Options

Council has discretion in this matter.

Financial Considerations

Quotations closed on the 16th June 2015 and each exceeded the \$150,000 threshold for staff delegation.

An allocation of \$110,000 was included in the 2014/15 budget, however the allocation was removed during the first Quarterly Budget Review. An allocation of \$60,000 for the project is included in the 2015/16 budget. Also an allocation of \$50,000 has been included in the budget for 2016/17 and 2017/18 for the reservoir roof project in Dunedoo.

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

To adequately fund the project in 2015/16, a supplementary budget allocation of \$120,000 will be required.

RECOMMENDATION

1. That a supplementary allocation of \$120,000 is made to the 2015/16 budget to fund the project to replace the reservoir roof in Bullinda Street Dunedoo and furthermore, the budget allocation of \$50,000 is removed from the forward delivery program in 2016/17 and 2017/18.
2. That open tenders are invited for the project to replace the roof on the water reservoir in Bullinda Street Dunedoo.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 17 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for 2015/16 is presented for information.

Background

The 2015/16 works program for all projects in Technical Services is presented in attachment 1.0. The report includes some of the significant projects commenced in 2014/15 that are ongoing.

Attachment 2.0 contains a list of unsealed roads scheduled for maintenance grading over the next two months.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

The 2015/16 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Attachment 1.0 – Technical Services 2015/16 Works Program

Task Name	Finish Date	Budget Allocation (\$)	Exp (\$)	% complete
Technical Services	Fri 25/11/16	\$20,177,781.04	\$1,403,844.00	0
Asset & Design Services	Tue 3/05/16	\$146,500.00	\$0.00	0
Survey equipment	Tue 3/05/16	12,000	0	0
Eng design software	Thu 14/04/16	\$13,000.00	\$0.00	0
Bike Plan	Wed 25/11/15	\$40,000.00	\$0.00	0
Kerb blister, Edwards/John	Mon 9/11/15	\$40,000.00	\$0.00	0
Shared path, Edwards	Thu 17/12/15	\$40,000.00	\$0.00	0
Road Safety Programme	Thu 14/01/16	\$1,500.00	\$0.00	0
Just Slow Down	Thu 14/01/16	\$1,500.00	\$0.00	0
Free Cuppa for driver	Thu 14/01/16	\$0.00	\$0.00	0
Fleet Services	Fri 27/05/16	\$2,550,000.00	\$0.00	0
Minor plant purchases	Fri 27/05/16	\$15,000.00	\$0.00	0
Dog Trailer	Fri 15/01/16	\$35,000.00	\$0.00	0
Chain Digger	Fri 15/01/16	\$40,000.00	\$0.00	0
VMS	Wed 3/02/16	\$25,000.00	\$0.00	0
Kerb Maker	Wed 3/02/16	\$25,000.00	\$0.00	0
Generator (Sewer/water) trailer	Wed 3/02/16	\$20,000.00	\$0.00	0
Mobile traffic lights	Wed 3/02/16	\$30,000.00	\$0.00	0
Shed at Coolah depot	Fri 4/03/16	\$20,000.00	\$0.00	0
Coona Workshop	Tue 22/03/16	\$25,000.00	\$0.00	0
Plant & equipment purchases	Fri 27/05/16	\$2,315,000.00	\$0.00	0
Road Operations	Thu 30/06/16	\$11,396,871.04	\$641,588.00	0
RMS Work Orders	Fri 29/04/16	\$1,000,000.00	\$0.00	0
Works orders	Fri 29/04/16	\$1,000,000.00	\$0.00	0
Local Roads	Thu 30/06/16	\$5,686,571.04	\$167,738.00	0
Local Roads reseals	Thu 31/03/16	\$441,520.00	\$0.00	0
Bugaldie Goorianawa Rd	Thu 31/03/16	\$42,400.00	\$0.00	0
Cooks Rd	Thu 31/03/16	\$31,320.00	\$0.00	0
Coolah Crk Rd	Thu 31/03/16	\$22,800.00	\$0.00	0
Digilah East Rd	Thu 31/03/16	\$30,000.00	\$0.00	0
Spring Ridge Rd	Thu 19/11/15	\$30,000.00	\$0.00	0
Sir Ivan Dohety Rd	Thu 31/03/16	\$30,000.00	\$0.00	0
Kanoona Rd	Thu 31/03/16	\$30,000.00	\$0.00	0
Lawson Park Rd	Thu 31/03/16	\$30,000.00	\$0.00	0
Premier Tambar Springs Rd	Thu 31/03/16	\$60,000.00	\$0.00	0
Maranoa Rd	Thu 31/03/16	\$35,000.00	\$0.00	0
Sansons Lane	Thu 31/03/16	\$30,000.00	\$0.00	0
Box Ridge Rd	Thu 31/03/16	\$70,000.00	\$0.00	0
Local Roads bridges	Thu 30/06/16	\$3,522,823.04	\$167,738.00	0
Coonagoony bridge	Tue 12/04/16	\$261,000.00	\$0.00	0
Orana Road bridge	Wed 23/03/16	\$626,355.00	\$0.00	0
Ross Crossing bridge	Thu 30/06/16	\$698,855.04	\$0.00	0
Worrigal Creek bridge**	Fri 28/08/15	\$312,908.00	\$155,958.00	30
Baradine Creek bridge**	Fri 27/11/15	\$1,028,780.00	\$11,780.00	1
Kenebri bridge	Fri 29/01/16	\$594,925.00	\$0.00	0
Local Road pavements	Wed 29/06/16	\$759,500.00	\$0.00	0
Box Ridge Rd causeway rehab.	Wed 29/06/16	\$52,500.00	\$0.00	0
Bugaldie/Goorianawa Rd rehab.	Fri 18/12/15	\$160,000.00	\$0.00	0
Coolah Ck Rd rehab.	Fri 18/12/15	\$120,000.00	\$0.00	0

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Task Name	Finish Date	Budget Allocation (\$)	Exp (\$)	% complete
Intersection Digilah/Lockerbie, pipes	Wed 29/06/16	\$60,000.00	\$0.00	0
Mitchell Springs Rd, erosion control	Fri 29/01/16	\$97,000.00	\$0.00	0
Neilrex Rd pavement rehab.	Fri 18/12/15	\$270,000.00	\$0.00	0
Local Roads Gravel Resheeting	Fri 24/06/16	\$962,728.00	\$0.00	0
Box Ridge Rd	Fri 30/10/15	\$120,000.00	\$0.00	0
Mitchell Springs Rd	Fri 27/11/15	\$110,000.00	\$0.00	0
Sansons Lane	Fri 27/11/15	\$55,000.00	\$0.00	0
Uliman Rd	Fri 27/11/15	\$50,000.00	\$0.00	0
Yuggel Rd	Fri 27/11/15	\$100,000.00	\$0.00	0
Baradine Showground	Fri 25/09/15	\$35,000.00	\$0.00	0
Barwon	Fri 25/09/15	\$30,000.00	\$0.00	0
Narrawa (south)	Fri 25/09/15	\$60,000.00	\$0.00	0
Orana Rd	Fri 28/08/15	\$75,000.00	\$0.00	0
Boomley Rd	Fri 27/11/15	\$150,000.00	\$0.00	0
Merryula Rd	Fri 24/06/16	\$90,000.00	\$0.00	0
Toorawandi Rd	Fri 24/06/16	\$40,000.00	\$0.00	0
Carmel Ln	Fri 24/06/16	\$47,728.00	\$0.00	0
Regional Roads	Fri 24/06/16	\$4,710,300.00	\$473,850.00	0
Regional Roads reseals	Thu 31/03/16	\$452,300.00	\$0.00	0
MR 129 Segs; 255,270,290,295,300	Thu 31/03/16	\$292,315.00	\$0.00	0
MR396 Segs; 1470,1580	Thu 31/03/16	\$159,985.00	\$0.00	0
Pavement Rehab	Fri 26/02/16	\$969,000.00	\$0.00	0
Black Stump Way rehab.	Wed 20/01/16	\$800,000.00	\$0.00	0
Baradine Rd shlder widening	Fri 26/02/16	\$169,000.00	\$0.00	0
Black Spot programme	Thu 5/05/16	\$1,074,000.00	\$0.00	0
Black Stump Way, Sth Tambar shlder wide	Thu 22/10/15	\$239,000.00	\$0.00	0
Black Stump Way, Sth Coolah, shlder, guard	Wed 2/12/15	\$335,000.00	\$0.00	0
Baradine Rd, shlder, guardrail	Thu 5/05/16	\$500,000.00	\$0.00	0
Regional Road Bridges	Fri 24/06/16	\$2,215,000.00	\$473,850.00	0
Mow Creek bridge**	Fri 31/07/15	\$1,250,000.00	\$473,850.00	0
Allison bridge	Fri 24/06/16	\$965,000.00	\$0.00	0
Urban Services	Fri 24/06/16	\$3,007,750.00	\$762,256.00	0
Ovals	Fri 18/03/16	\$620,000.00	\$253,861.00	0
Robertson Oval netball**	Wed 5/08/15	\$480,000.00	\$253,861.00	70
Canteen - Baradine Oval	Fri 18/03/16	\$70,000.00	\$0.00	0
Sporting precinct master plan	Fri 26/02/16	\$5,000.00	\$0.00	0
Netball Courts - Coonabarabran	Fri 25/09/15	\$65,000.00	\$0.00	0
Swimming Pools	Fri 27/05/16	\$81,000.00	\$0.00	0
Baradine	Fri 13/11/15	\$12,500.00	\$0.00	0
Renewal of pool lights	Fri 13/11/15	\$12,000.00	\$0.00	0
Renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0
Binnaway	Fri 27/05/16	\$20,500.00	\$0.00	0
Pump Room rehab	Fri 27/05/16	\$5,000.00	\$0.00	0
Renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0
Shade structure	Fri 25/09/15	\$15,000.00	\$0.00	0
Coolah	Fri 25/09/15	\$500.00	\$0.00	0
Renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0
Coonabarabran	Fri 25/09/15	\$41,500.00	\$0.00	0
renewal of fence- toddlers pool	Fri 25/09/15	\$1,000.00	\$0.00	0
renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Task Name	Finish Date	Budget Allocation (\$)	Exp (\$)	% complete
concrete repairs toddlers pool	Fri 25/09/15	\$15,000.00	\$0.00	0
Hot water installation	Fri 25/09/15	\$13,000.00	\$0.00	0
renewals	Fri 25/09/15	\$12,000.00	\$0.00	0
Dunedoo	Fri 25/09/15	\$500.00	\$0.00	0
renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0
Mendooran	Fri 27/05/16	\$5,500.00	\$0.00	0
renewal of pumps	Fri 27/05/16	\$5,000.00	\$0.00	0
renewal of signs	Fri 25/09/15	\$500.00	\$0.00	0
Town Streets	Fri 24/06/16	\$2,306,750.00	\$508,395.00	0
Baradine	Fri 24/06/16	\$183,000.00	\$0.00	0
Progress Ass'n - gardens	Fri 28/08/15	\$5,000.00	\$0.00	0
Flood levee	Fri 24/06/16	\$166,000.00	\$0.00	0
New garbage bins	Fri 25/09/15	\$2,000.00	\$0.00	0
Footpath rehab	Fri 29/04/16	\$10,000.00	\$0.00	0
Binnaway	Fri 29/01/16	\$115,750.00	\$0.00	0
Railway Street K&G	Mon 3/08/15	\$90,750.00	\$0.00	0
Progress Ass'n - gardens	Fri 28/08/15	\$5,000.00	\$0.00	0
Drainage pipe renewal, Renshaw/Railway	Fri 25/09/15	\$10,000.00	\$0.00	0
Street light	Fri 29/01/16	\$10,000.00	\$0.00	0
Coolah	Fri 22/04/16	\$321,000.00	\$0.00	0
Booyamurra St rehab	Wed 26/08/15	\$200,000.00	\$0.00	0
Cycleway extension	Mon 11/04/16	\$106,000.00	\$0.00	0
Footpath rehab	Fri 22/04/16	\$15,000.00	\$0.00	0
Coonabarabran	Fri 29/04/16	\$445,000.00	\$0.00	0
Cycleway underpass, Mary Jane Cain bridge	Fri 18/12/15	\$100,000.00	\$0.00	0
Kerb blister, John/Cassilis	Fri 27/11/15	\$45,000.00	\$0.00	0
Cycleway, north of bridge	Fri 26/02/16	\$160,000.00	\$0.00	0
Footpath rehab, Dalgarno(John to Cowper)	Fri 29/04/16	\$20,000.00	\$0.00	0
Pave rehab, Dalgarno St West	Fri 28/08/15	\$20,000.00	\$0.00	0
John St. K&G rehab	Wed 26/08/15	\$70,000.00	\$0.00	0
Shared path, Coinda	Fri 31/07/15	\$30,000.00	\$0.00	0
Dunedoo	Fri 27/05/16	\$1,232,000.00	\$508,395.00	0
Heavy Vehicle Parking area**	Fri 27/05/16	\$967,000.00	\$358,520.00	50
Milling Park Toilet**	Fri 25/09/15	\$250,000.00	\$149,875.00	90
Footpath rehab	Fri 27/05/16	\$10,000.00	\$0.00	0
Wallaroo drain. Design	Fri 26/02/16	\$5,000.00	\$0.00	0
Mendooran	Fri 29/04/16	\$10,000.00	\$0.00	0
Footpath rehab.	Fri 29/04/16	\$10,000.00	\$0.00	0
Warrumbungle Water	Fri 25/11/16	\$2,753,660.00	\$0.00	0
Baradine	Fri 24/06/16	\$505,000.00	\$0.00	0
Meter replacements	Fri 24/06/16	\$5,000.00	\$0.00	0
Renewal of treatment plant clarifier	Fri 27/05/16	\$500,000.00	\$0.00	0
Binnaway	Fri 25/11/16	\$500,000.00	\$0.00	0
Meter replacements	Fri 24/06/16	\$5,000.00	\$0.00	0
Renewals water treatment plant	Fri 29/04/16	\$20,000.00	\$0.00	0
Back up bore	Fri 25/11/16	\$475,000.00	\$0.00	0
Coolah	Fri 25/11/16	\$490,200.00	\$0.00	0
Mains extension - removal of dead ends	Thu 24/12/15	\$40,000.00	\$0.00	0
Meter replacements	Fri 24/06/16	\$5,000.00	\$0.00	0
Back up bore	Fri 25/11/16	\$445,200.00	\$0.00	0

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Task Name	Finish Date	Budget Allocation (\$)	Exp (\$)	% complete
Coonabarabran	Fri 25/11/16	\$722,860.00	\$0.00	0
meter replacements	Fri 24/06/16	\$10,000.00	\$0.00	0
Tools	Fri 24/06/16	\$3,000.00	\$0.00	0
Mains extension - removal of dead ends	Thu 24/12/15	\$60,000.00	\$0.00	0
Raising Timor Dam wall - study	Fri 25/11/16	\$599,860.00	\$0.00	0
Telemetry upgrade - design	Fri 25/03/16	\$50,000.00	\$0.00	0
Dunedoo	Fri 24/06/16	\$113,000.00	\$0.00	0
Tools	Fri 24/06/16	\$3,000.00	\$0.00	0
Evans Street - new main	Thu 24/12/15	\$50,000.00	\$0.00	0
Bullinda Street, reservoir roof	Fri 25/03/16	\$60,000.00	\$0.00	0
Mendooran	Fri 25/11/16	\$422,600.00	\$0.00	0
meter replacements	Fri 24/06/16	\$5,000.00	\$0.00	0
Back up bore	Fri 25/11/16	\$417,600.00	\$0.00	0
Warrumbungle Sewer	Fri 24/06/16	\$323,000.00	\$0.00	0
Baradine	Fri 24/06/16	\$55,000.00	\$0.00	0
Treatment plant component renewal	Fri 24/06/16	\$10,000.00	\$0.00	0
Pump station odour bed	Fri 25/09/15	\$45,000.00	\$0.00	0
Coolah	Fri 26/02/16	\$85,000.00	\$0.00	0
Mains relining	Fri 26/02/16	\$50,000.00	\$0.00	0
Grit chamber invest. & design	Fri 26/02/16	\$30,000.00	\$0.00	0
RV dump site	Fri 25/09/15	\$5,000.00	\$0.00	0
Coonabarabran	Fri 24/06/16	\$133,000.00	\$0.00	0
Mains relining	Fri 26/02/16	\$70,000.00	\$0.00	0
Tools - sewer rods	Fri 24/06/16	\$3,000.00	\$0.00	0
Pump station renewal	Fri 26/02/16	\$60,000.00	\$0.00	0
Dunedoo	Fri 26/02/16	\$50,000.00	\$0.00	0
Mains relining	Fri 26/02/16	\$50,000.00	\$0.00	0

Notes; ** indicates that projects commenced in 2014/15 financial year.

Attachment 2.0

Unsealed Roads on grading maintenance programme over the next 2 months

Homeleigh Drive	Yearinan Station Rd
Timor Dam Rd	Kurrajong Rd
Tibuc Rd	Dows Lane
Old Common Rd	Dandry Rd
Bingie Grumble Rd	Tothills Rd
Morrisseys Rd	Salacks Rd
Hawkers Rd	Narrawa Rd – off Newell Hwy
	Borambitty Rd

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 18 Naming of Coonabarabran Recycling Centre

Division:	Development Services
Management Area:	Waste Services
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P18 Local communities have access to effective and efficient waste and recycling services

Reason for Report

At the Ordinary Council Meeting held on Thursday, 19 March 2015 it was resolved (**Resolution 279/1415**) that Council rename the Coonabarabran Recycling Centre as the Peter Wasley Recycling Centre. Council has received advice from the Geographical Names Board regarding this matter that requires further consideration by Council.

Background

The reason for the resolution was to acknowledge the skills and dedication of former Waste and Recycling Manager, Mr Peter Wasley. Mr Wasley has acknowledged the sentiment behind the naming.

Issues

Advice received from the Geographical Names Board (GNB) states that the recycling centre is not covered by the Geographical Names Act 1966 No 13 (NSW). They have advised that the naming of the recycling centre would be at Council's discretion; however they strongly urge Council to follow the guidelines for commemorative naming when selecting a name. The fact sheet provided by the GNB "*strongly recommends that local councils do not prepare proposals to name features to honour living persons. Alternatives are to use commemorative plaques or name a particular community facility such as a building or oval after the person to be commemorated.*"

Considering that Mr Wasley is still living, the GNB has recommended it would be preferable to install a plaque to commemorate Mr Wasley and his achievements as opposed to outright naming the centre after him at this point in time.

Options

To install a plaque on the office of the Recycling Centre to acknowledge Mr Wasley's contribution to Council.

Financial Considerations

Depending on the size and content, plaque prices would be variable, but estimates could be approximately \$300 installed.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

RECOMMENDATION

That Council places a commemorative plaque at the recycling centre (as per the Geographical Names Board guidelines) to commemorate Mr Peter Wasley's achievements as opposed to renaming the Coonabarabran Recycling Centre the Peter Wasley Recycling Centre.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 19 Draft Development Control Plan 2015

Division:	Development Services
Management Area:	Town Planning
Author:	Temporary Town Planner – Philip Gibbons
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.1 Council conducts periodic reviews of its planning controls to ensure that land use planning supports the long term sustainability of the shires local community and economy.

Reason for Report

A draft Development Control Plan (DCP) has been prepared to provide guidance to the community and town planners on acceptable development within Warrumbungle Shire. This report introduces the draft DCP for Councils consideration and adoption.

Background

The draft DCP provides specific, more comprehensive guidelines for certain types of development, or area specific requirements for localities. The document is important in the planning system because it provides a flexible means of identifying additional development controls and standards for addressing development issues at a local level.

The draft DCP also contains detailed planning and design guidelines for new development, which need to be considered in preparing a Development Application.

The document supplements the statutory planning and development controls of Local Environmental Plans (LEP). It applies to different types of development such as dwelling houses, subdivisions, industrial development etc. A DCP may also address specific issues such as heritage and flood provisions.

DCPs are made by Council in consultation with the community. A DCP will support and supplement (but cannot override or replace) the provisions in an LEP. While DCPs do not have the same level of statutory weight as an LEP, they are an important consideration in the development assessment and approval process.

The draft DCP is to support the broad objectives of the Warrumbungle Local Environmental Plan 2013 (WLEP 2013) by:

- a) Supporting the provisions of the WLEP 2013
- b) Providing clear and concise development guidelines for various forms of development
- c) Encouraging a high standard of development that respects and maintains the shires existing urban, rural and natural environment
- d) Outlining Councils development application submission and application notification requirements

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

- e) Guiding members of the public in the development process
- f) Expediting development approvals by providing clear direction on Councils intent and criteria in the development process
- g) Providing certainty of development outcomes for developers and the community.

The draft DCP gives effect to the aims of the WLEP 2013. It facilitates development that is permissible and aims to achieve the objectives of land zones under Councils planning instrument.

The provisions of the draft DCP are not statutory requirements. The relevant provisions of the draft DCP will be considered by staff in the assessment of development applications received by Council.

The draft DCP enables Council to depart to a minor extent, from the provisions of the plan where circumstances warrant. Any request for departure requires a written request from the applicant with submission of their development application.

A copy of the draft document has been provided as an enclosure under separate cover for Councillors reference.

Issues

Under Clause 18 of the Environmental Planning and Assessment Regulation 2000 (EP&A Regulation 2000) the draft DCP 2015 must be publicly exhibited by giving notice in the local newspaper/s. It must be exhibited for a minimum period of 28 days.

Any person may make written submission to the Council about the draft DCP during the submission period.

Under Clause 20 of the EP&A Regulation 2000 after considering any submission about the draft DCP Council may approve the plan as exhibited or approve the plan as Council thinks fit or may decide not to proceed with the plan.

Council must give public notice of its decision whether to adopt the plan with or without changes or not to proceed with the plan and publish it in the local newspaper/s. Notice of decision not to proceed with the DCP must include Councils reasons for the decision.

Options

Adopt the draft DCP 2015 as presented to enable exhibition for receipt of public comments.

Alternatively Council could choose not to proceed with adoption of the plan for exhibition. In this instance it makes it difficult for all proponents to know what Councils minimum development standards are for different development types and for Council staff to consistently apply Councils standards. Without the draft DCP being adopted inconsistent and delayed planning decisions are more likely to result making it frustrating for all stakeholders involved in the planning and building process.

The draft DCP if adopted will be exhibited for 28 days at the Coolah and Coonabarabran Council Offices, Council libraries and on the Council website.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Financial Considerations

The draft DCP has been prepared in-house by Council's planning staff and will continue to be dealt with by Council's planning staff. No additional financial outlay has been required.

RECOMMENDATION

That Council adopt the Draft Development Control Plan 2015 to enable exhibition for a period of 28 days for public comment and **FURTHERMORE** that a report be prepared for Council after the exhibition period.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Item 20 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: Development Services Administration Officer, Katrina Matakitoga

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU 4 – The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – June 2015

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 39/2015	12/06/2015	18/06/2015	Margaret Anderson	17 Stoney Point Road	Coonabarabran	Use of existing building as a dwelling house	0
DA 38/2015	12/06/2015	12/06/2015	Warrumbungle Shire Council	38-40 Bolaro Street	Dunedoo	Library Extensions, Disabled Ramp, Seating and Landscaping	0
DA 32/2015	13/05/2015	24/06/2015	James Burns	61 Indian Lane	Baradine	2 Lot - Large Lot Subdivision	0
DA 31/2015	13/05/2015	02/06/2015	Richard Blackman	John Street	Coonabarabran	New amenities block - shower and toilets	29

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 16 July 2015

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 30/2015	12/05/2015	02/06/2015	Malcolm Leader	279 Leaders Road	Binnaway	Construction of Roof Shelter for Starting Stalls	34
DA 26/2015	20/04/2015	18/06/2015	Michael Male	166 Werribee Road	Premer	New single storey dwelling & new garages/sheds – residential	0
DA 18/2015	31/03/2015	02/06/2015	Peter Portelli	1199 Cobbora Road	Cobbora	2 Lot - Rural Subdivision	63
CDC 11/2015	12/06/2015	29/06/2015	Colin Steel	Andys Lane	Binnaway	Construction of Timber Frame Shed	0

RECOMMENDATION

That Council notes the Applications and Certificates Approved, during June 2015, under Delegated Authority